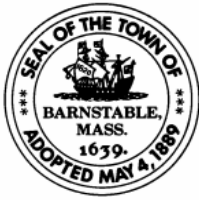


# TOWN OF BARNSTABLE

## BARNSTABLE RECREATION DIVISION



Director of Leisure Services  
141 Bassett Lane  
Hyannis, MA 02601  
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### **Barnstable Youth Commission Minutes**

Hyannis Youth and Community Center Conference Room  
Wednesday, December 7, 2016; 6:30 P.M. - 7:13P.M.

A quorum being duly present, Chairman Brendan Clark called the meeting to order at 6:30 p.m. in the Hyannis Youth and Community Center Conference Room, 141 Bassett Lane, Hyannis, MA 02601.

**Present:** Brendan W. Clark (Chairman), Matt Hersey (Vice-Chair), Lileana Sethares, Caleb Sonnabend, Caroline Neville, Alliana DeBarros, Lianna Mitchell, Lynne Poyant (Director of Community Services), Lt. Jean Challies (Police Officer), Sean Smith, Reid Mason, Carrie Osborn, Lianna Mitchell and Patti Machado (Leisure Services Director).

**Guests/Public in Attendance:** Jennifer Sonnabend

**Absent:** Jen Cullum (Town Council Liaison), Jen Ellis (Police Officer)

**Carrie Osborn made a motion to accept the minutes from the November 9, 2016 meeting. Lileana Sethares seconded. All in favor: Aye.**

**Public Comment:** None

#### **Old Business:**

**A. Youth Commission Job Fair:** Brendan will prepare a letter to send out to local businesses/vendors.

**Programming:** Brendan still hasn't received a response from Cape Cod Young Professionals. He will check to see if he has the right contact person. Brendan asks the Commission's interest in working on Professional Development. This would entail reaching out to people, contacting mentors, efforts for advertising in Barnstable and inviting other schools to participate. Caleb Sonnabend expressed some interest.

Patti: This room & the Shepley room. There will be people working on resumes & cover letters in one room and interviewing skills in another.

Brendan: Job Fair focus will be locally. The job fair to be held the second week of April week at 2 pm – 6 pm. The marketing and vendor aspects will be done thru the HYCC. We will be coordinating some of the supplemental programs.

#### **B. Lyndon P. Lorusso Foundation Funding Subcommittee Update:**

Lileana: Spoke to Butch at the student bus company and asked for five free busses for the 7<sup>th</sup> graders.

Patti: He didn't think it would be an issue as they have done it in the past, he just needed to talk to his boss

Lileana: Sean wrote the letter to Mark Thompson, but I haven't seen it yet. We have a sit down meeting scheduled with the Lorusso Foundation the first week in January. Sean and Lileana to attend this meeting.

**C. Youth Summit Preliminary Budget Discussions:** We had a meeting in Patti's office on November 17<sup>th</sup> at 2:30 p.m. Brendan has last year's working budget and will update it periodically to adjust for cost this year, as we get numbers.

Patti: Chris Herring is substantially more than last year's speaker. He is \$6500. The Cape Codder will cover his stay which will save a few hundred dollars .

**D. Youth Commission Recruitment: F.Y. 2017:** The Commission members to invite interested individuals to the December meeting. Lileana has the recruitment letter, she will submit it. Mike has been appointed and we are looking to get Matt McCauley.

#### **New Business:**

**A. Review of Meeting with Town Manager Mark S. Ells:** Met on Tuesday, November 29, 2016 at 3:30 p.m. Lily, Caroline, Caleb, Brendan & Sean were in attendance.

#### **Highlights:**

- The Town Manager will back us for \$25,000 line item, if no budgetary issues arise.
- He seemed on Board with One Love.
- He was interested in meeting with us on a more frequent basis.

Lynne: The Town Manager met with the superintendent and they discussed the issue with AP and Band. He was concerned that the AP class participants were unable to participate in band during the day. They are concerned about this and it is being investigated.

#### **B. Preparation for Superintendent Meg Mayo-Brown December Meeting:**

Meg Mayo-Brown has proposed to meet with the Commission on 12/12 or 12/21 at 3:00 pm. The Group decides on 12/21 at 3:00 pm at Rendezvous Café.

#### **Topics for the 12/21 Meeting:**

- One Love
- Town Manager's Meeting

Caroline: Spoke to program coordinator of New England about a parent's night and she was very supportive. She is in support of getting parent's involved. Online training is free for One Love and she is onboard with getting someone to come in and speak with the group.

#### **C. Youth Opiate Prevention Grant (Attorney General Martha Healy):**

Brendan: Received a phone call last Thursday from the Attorney General's Department. They were seeking out more applicants for a Youth Opiate Prevention Grant. They have \$500,000 from a civil suit with CVS and they want to distribute to 501C3, municipalities etc. He explained the missions of the Youth Commission and what we do. She advised, a lot of what we do falls under the purview of this Grant and could qualify for it under Opiate Prevention efforts.

Lynne clarifies the range of the Grant award average is about \$5-20K and it is a 2 year program. The Grant Application is due Dec 16<sup>th</sup> at 4:00 pm. Lynne to research it on line on Monday.

Brendan spoke with the person in charge with the Program Coordinator and she strongly encouraged the Commission to apply. Brendan has gotten the budget together from last year's summit and a few other working documents and he will send them to Lynne.

Brendan thinks the Commission has a good shot at the grant. He was told there is a lack of interest in the Grant. There was only one applicant in South Eastern MA and 4-6 total applications so far. If we get the line item in the FY18 Budget plus the Grant, it could give us maybe close to \$50K on the high end. Brendan Spoke to Pat Clark today he was very interested and he said his door is open to talk about programming.

#### **D. Youth Summit Subcommittee Formation**

- Advertising/Publicity – Sean, Brendan & Reid
- Layout/Logistics – Caleb, Lianna,
- Programming – Carrie, Lily, Caroline & Allianna
- Fundraising – Lily, Sean & Matt
- Door Prizes - Matt & Caleb to lead this & everyone will help in this effort

#### **Door Prizes:**

Last year we made a list everyone had to obtain three. Patti suggests a list so people don't go to the same places. Patti will make a business card, she advises the group to wear their t-shirts when going out to ask businesses.

Lianna: Casual Gourmet, Hyannis Youth Community Center

Carrie Osborn: Swimming Pass to YMCA, Green Lotus, Common Ground, COMM Fire

Caroline Neville: Burrito Bistro

Lily: Whole Foods, Hyannis Fire Department

Caleb: Barnstable Police Department, Superior Officers Union, Advanced Embroidery

Matt: Palios Pizza, Candy Store

Brendan: Barnstable Municipal Employee Association, Barnstable Teachers Association

Sean: Osterville Rotary Club

Other options: Advanced Embroidery, Other Fire Departments in town.

Brendan to make spreadsheet & send it out to the Commission members. The deadline for obtaining door prizes is the first week in February. The big ticket items last year were Go Pros, Samsung Galaxy Tablet. It was proposed that the Commission should see if they can get Lanyards from Advanced Embroidery.

Lt. Jean Challies arrives at 7:00 pm

#### **E. Youth Services F.Y. 2018 Budget Line Item - The Town Manager backed this item \$25,000 (see meeting notes above)**

#### **Liaison Updates:**

##### **A. November/December 2016**

- Town Council Meeting Update: None
- Recreation: None, the Recreation Meeting was cancelled.

##### **B. Matters not reasonably anticipated by the Chair:**

- 1) We need a Logo for the summit. It was decided to have a friendly competition amongst the members to design a Logo. Deadline for Logo submissions is the first meeting in January.
- 2) First meeting in 2017 January 11<sup>th</sup> are the first set of subcommittee meetings.
- 3) Patti: Author Casey Sherman is talking in Barnstable on January 11<sup>th</sup>. There might be a fundraiser for BHS that night at the Regal Cinemas for the new movie Patriots Day.
- 4) United Resource Room is available for meetings. The Youth Commission voted 5 Aye for staying in Community Center Conference Room, 0 voted to move to the United Resource Room. The Commission will continue to meet in the Community Center Conference Room.

Next meeting January 11<sup>th</sup> – Subcommittees to meet at 5:30 pm, prior to the Commission meeting.

Carrie Osborn made a motion to adjourn. Matt Hersey seconded the motion. All in favor: Aye. Meeting adjourned at 7:13 p.m.

Respectfully submitted,

*Stacey Hurwitz*

Stacey Hurwitz, Administrative Assistant – Town of Barnstable