



Town of Barnstable
Town Council
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TOWN COUNCIL MEETING AGENDA
June 02, 2022
6:00 PM

Councillors:

Matthew Levesque
President
Precinct 10

Paula Schnepf
Vice President
Precinct 12

Gordon Starr
Precinct 1

Eric R. Steinhilber
Precinct 2

Paul Hebert
Precinct 3

Nikolas Atsalis
Precinct 4

VACANT
Precinct 5

Paul C. Neary
Precinct 6

Jessica Rapp Grasseti
Precinct 7

Jeffrey Mendes
Precinct 8

Tracy Shaughnessy
Precinct 9

Kristine Clark
Precinct 11

Jennifer L. Cullum
Precinct 13

Administrator:
Cynthia A. Lovell
Cynthia.Lovell@
town.barnstable.ma.us

Administrative
Assistant:
Kelly Crahan
Kelly.Crahan@
town.barnstable.ma.us

The June 02, 2022 Town Council Meeting of the Barnstable Town Council shall be conducted remotely and shall be physically closed to the public. Alternative public access shall be provided as set forth below.

1. The meeting will be televised live via Comcast Channel 18 or may be accessed via the Channel 18 live stream: <http://streaming85.townofbarnstable.us/CablecastPublicSite/watch/1?channel=1>

2. Remote Participation: Real-time public comment may be addressed to the Barnstable Town Council utilizing the Zoom video link or telephone number and access meeting code:

Join Zoom Meeting <https://zoom.us/j/93542814776> Meeting ID: 935 4281 4776
US Toll-free 888 475 4499

3. Written Comments may be submitted to:

https://tobweb.town.barnstable.ma.us/boardscommittees/towncouncil/Town_Council/Agenda-Comment.asp

PUBLIC SESSION

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF SILENCE

4. PUBLIC COMMENT

5. COUNCIL RESPONSE TO PUBLIC COMMENT

6. TOWN MANAGER COMMUNICATIONS

7. ACT ON MINUTES (Including Executive Session)

8. COMMUNICATIONS- from elected officials, boards, committees, and staff, commission reports, correspondence and announcements

- Youth Commission presentation: Lucas McCauley, President

9. ORDERS OF THE DAY

- A. Old Business
- B. New Business

10. ADJOURNMENT

NEXT REGULAR MEETING: June 16, 2022

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2022-160	Appropriation Order in the amount of \$8,936,473 for the purpose of funding the Town's Fiscal Year 2023 Airport Enterprise Fund Budget (Public Hearing) (Roll Call Majority Full Council)	
2022-161	Appropriation Order in the amount of \$76,781,611 for the purpose of funding the Town's Fiscal Year 2023 Barnstable Public Schools Budget (Public Hearing) (Roll Call Majority Full Council)	
2022-162	Appropriation Order in the amount of \$16,423,419 for the purpose of funding the Town's Fiscal Year 2023 Barnstable Police Department Budget (Public Hearing) (Roll Call Majority Full Council)	
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2022-165	Appropriation Order in the amount of \$3,469,498 for the purpose of funding the Town's Fiscal Year 2023 Golf Course Enterprise Fund Budget (Public Hearing) (Roll Call Majority Full Council)	
2022-166	Appropriation Order in the amount of \$3,362,110 for the purpose of funding the Town's Fiscal Year 2023 Hyannis Youth and Community Center Enterprise Fund Budget (Public Hearing) (Roll Call 2/3 Full Council)	
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2022-171	Appropriation Order in the amount of \$10,859,063 for the purpose of funding the Town's Fiscal Year 2023 Department of Public Works General Fund Budget (Public Hearing) (Roll Call Majority Full Council)	
2022-172	Appropriation Order in the amount of \$3,373,191 for the purpose of funding the Town's Fiscal Year 2023 Department of Public Works Solid Waste Enterprise Fund Budget (Public Hearing) (Roll Call Majority Full Council)	

- 2022-173 Appropriation Order in the amount of **\$4,404,025** for the purpose of funding the Town's Fiscal Year 2023 Department of Public Works Water Pollution Control Enterprise Fund Budget **(Public Hearing) (Roll Call Majority Full Council)**
- 2022-174 Appropriation Order in the amount of **\$7,910,121** for the purpose of funding the Town's Fiscal Year 2023 Department of Public Works Water Supply Enterprise Fund Budget **(Public Hearing) (Roll Call Majority Full Council)**
- 2022-175 Appropriation Order in the amount of **\$3,945,923** for the purpose of funding the Fiscal Year 2023 Comprehensive Wastewater Management Plan Operating Budget **(Public Hearing) (Roll Call Majority Full Council)**
- 2022-176 Appropriation Order in the amount of **\$285,992** for the purpose of funding the Town's Fiscal Year 2023 Town Council Budget **(Public Hearing) (Roll Call Majority Full Council)**
- 2022-177 Appropriation Order in the amount of **\$1,348,165** for the purpose of funding the Town's Fiscal Year 2023 Town Manager Budget **(Public Hearing) (Roll Call Majority Full Council)**
- 2022-178 Appropriation Order in the amount of **\$870,427** for the purpose of funding the Town's Fiscal Year 2023 Public, Education & Government (PEG) Access Channels Enterprise Fund Budget **(Public Hearing) (Roll Call Majority Full Council)**
- 2022-179 Appropriation Order in the amount of **\$6,645,590** for the purpose of funding the Town's Fiscal Year 2023 Administrative Services Department Budget **(Public Hearing) (Roll Call Majority Full Council)**
- 2022-180 Appropriation Order in the amount of **\$250,000** for the purpose of funding the Town Council's Fiscal Year 2023 Reserve Fund **(Public Hearing) (Roll Call Majority Full Council)**
- 2022-181 Appropriation Order in the amount of **\$54,084,840** for the purpose of funding the Town's Fiscal Year 2023 Other Requirements Budget **(Public Hearing) (Roll Call 2/3 Full Council)**
- 2022-182 Appropriation Order in the amount of **\$200,000** from the Annual Revenues of the Community Preservation Fund for the Administrative Expenses of the Community Preservation Committee, and that the following sums of the Annual Revenues of the Community Preservation Fund be set aside for further appropriation and expenditure for the following purposes: **\$546,161** for Open Space and Recreation; **\$546,161** for Historic Resources; **\$546,161** for Community Housing; and **\$2,614,771** for a budget reserve **(Public Hearing) (Roll Call Majority Full Council)**
- 2022-183 Appropriation Order in the amount of **\$1,083,029** for the purpose of paying the Fiscal Year 2023 Community Preservation Fund Debt Service Requirements **(Public Hearing) (Roll Call Majority Full Council)**
- 2022-184 Fiscal Year 2023 Spending Limitations: Senior Services Classroom Education Fund - **\$100,000**; Recreation Program Fund - **\$525,000**; Shellfish Propagation Fund - **\$200,000**; Consumer Protection Fund - **\$600,000**; Geographical Information Technology Fund - **\$10,000**; Arts and Culture Program Fund - **\$50,000**; Asset Management Fund - **\$500,000 (May be acted upon) (Roll Call Majority Full Council)**
- 2022-187 Appointment to a Board/Committee/Commission: **Mid Cape Cultural Council**: Kathleen McMahon, as a regular member to a term expiring 06/2023 **(Public Hearing) (Roll Call Majority Full Council)**

2022-188

Reappointments to a Board/Committee/Commission: **Airport Commission:** Bradley Bailey as a regular member to a term expiring 06/2025; **Board of Assessors:** Andrew Machado, as a regular member to a term expiring 06/2025; **Board of Health:** Donald Guadagnoli, as a regular member to a term expiring 06/2025; Dan Luczkow, as a regular member to a term expiring 06/2025; Steven Waller, as an alternate member, to a term expiring 06/2025; **Community Preservation Committee:** James Tenaglia, as a Recreation Commission Representative Member to a term expiring 06/2025; Farley Lewis, as a regular member to a term expiring 06/2025; Marilyn Fifield, as a Historical Commission Representative Member to a term expiring 06/2025; Steven Robichaud, as a Planning Board Representative Member, to a term expiring 06/2025; **Comprehensive Financial Advisory Committee:** Charles McKenzie, as a regular member to a term expiring 06/2025; Melanie Powers, as a regular member to a term expiring 06/2025; Lillian Woo, as a regular member to a term expiring 06/2025; **Conservation Commission:** Peter Sampou, as a regular member to a term expiring 06/2025; Louise Foster, as a regular member to a term expiring 06/2025; F.P. Tom Lee, as a regular member to a term expiring 06/2025; **Council on Aging:** Lori Case, as a regular member to a term expiring 06/2025; **Disability Commission:** Paula Breagy, as a regular member to a term expiring 06/2025; Jerilyn DiCostanzo, as a regular member to a term expiring 06/2025; **Elderly & Disabled Taxation Aid Committee:** William Murdoch, as a regular member to a term expiring 06/2025; **Golf Committee:** Susanne Conley, as a regular member to a term expiring 06/2025; Geoffrey Convers, as a regular member to a term expiring 06/2025; William Sylva, as a regular member to a term expiring 06/2025; Mark Bushway, as a regular member to a term expiring 06/2025; **Historical Commission:** George Jessop, as an architect representative member to a term expiring 06/2025; Jack Kay, as a regular member to a term expiring 06/2025; **Housing Committee:** Paula Breagy, as a regular member to a term expiring 06/2025; Meaghan Mort, as a regular member to a term expiring 06/2025; **Human Service Committee:** Meaghan Mort, as a regular member to a term expiring 06/2025; **Infrastructure and Energy Committee:** Jane Ward, as a regular member to a term expiring 06/2025; **John F. Kennedy Memorial Trust Fund Advisory Committee:** William Murphy, as a Recreation Commission Chair Representative Member to a term expiring 06/2025; **Land Acquisition and Preservation Committee:** Farley Lewis, as a regular member to a term expiring 06/2025; **Licensing Authority:** John Flores, as a regular member to a term expiring 06/2025; David Hirsch, as a regular member to a term expiring 06/2025; **Mid Cape Cultural Council:** Mary Taylor, as a regular member to a term expiring 06/2025; **Old King's Highway Historic District Committee:** George Jessop, an architect representative member to a term expiring 06/2025; **Scholarship Committee:** Deborah Hill, as a regular member to a term expiring 06/2025; **Trust Fund Advisory Committee:** Lillian Woo, as a Financial Representative Member to a term expiring 06/2025; Jonathan Gilmore, as a member-at-large to a term expiring 06/2025; William Murdoch, as a Civic Association Representative Member to a term expiring 06/2025; **Waterways Committee:** Todd Walantis, as a regular member to a term expiring 06/2025; Peter Cross, as a regular member to a term expiring 06/2025; **Youth Commission:** Jaden Jeffries, as a student member to a term expiring 06/2023; Daniel Gomes, as a student member to a term expiring 06/2023; Isabelle Rudy, as a student member to a term expiring 06/2023; Laik O'Reilly, as a student member to a term expiring 06/2023; Alexander Arabadzhiev, as a student member to a term expiring 06/2023; Luc-Andre Sader, as a student member to a term expiring 06/2023; Connor O'Reilly, as a student member to a term expiring 06/2023; Michaela Stampfl, as a student member to a term expiring 06/2023; Piper Hunt, as a student member to a term expiring 06/2023; **Zoning Board of Appeals:** Todd Walantis, as a regular member to a term expiring 06/2025; Hebert Bodensiek, as a regular member to a term expiring 06/2025; Paul Pinard, as a regular member to a term expiring 06/2025 **(May be acted upon) (Roll Call Majority Full Council)**

2022-188A

Reappointment to a Board/Committee/Commission: **Youth Commission member:** Cameron Levesque, as a student member, to a term expiring 06/2023; **(May be acted upon) (Roll Call Majority Full Council)**

2022-188B

Reappointment to a Board/Committee/Commission: **Youth Commission member:** Mary Steinhilber, as a student member, to a term expiring 06/2023 **(May be acted upon) (Roll Call Majority Full Council)**

- 2022-188C Reappointment to a Board/Committee/Commission: **Shellfish Committee:** Stuart Rapp, as a regular member to a term expiring 06/2025 **(May be acted upon) (Roll Call Majority Full Council)**
- 2022-189 Order authorizing the award and execution of a lease with a term of five years for golf cars and utility vehicles at Olde Barnstable Fairgrounds and Hyannis Golf Courses **(May be acted upon) (Roll Call Majority Full Council)**
- 2022-190 Approval of change of purpose to allow the grant of an easement to Park City Wind LLC in certain parcels of land namely that portion of Craigville Beach known as Assessors' Parcel 206-013 and that portion of 20 South Main Street known as Assessors' Parcel 228-138 **(May be acted upon) (Roll Call 2/3 Full Council)**
- 2022-191 Order to petition the General Court of the Commonwealth to enact special legislation approving the grant of easement to Park City Wind LLC in certain parcels of land namely that portion of Craigville Beach known as Assessors' Parcel 206-013 and that portion of 20 South Main Street known as Assessors' Parcel 228-138 **(May be acted upon) (Roll Call 2/3 Full Council)**
- 2022-192 Approval of a grant of easement to Park City Wind LLC in certain parcels of land namely that portion of Craigville Beach known as Assessors' Parcel 206-013 and that portion of 20 South Main Street known as Assessors' Parcel 228-138 **(May be acted upon) (Roll Call Majority)**
- 2022-193 Order to grant to Park City Wind LLC an easement from Craigville Beach to Shootflying Hill Road for utility purposes only **(May be acted upon) (Roll Call Majority)**
- 2022-194 Authorization for Park City Wind LLC to record Chapter 91 license and other licenses and approvals issued to Park City Wind LLC **(May be acted upon) (Roll Call Majority)**

B. NEW BUSINESS

- 2022-195 Appropriation order in the amount of **\$2,145,000** for the Fiscal Year 2022 Airport Capital Budget for the purpose of funding the Airport Operations Modification and Upgrade T Hangar Replacement Project **(Refer to Public Hearing 06/16/2022)**

Approve Minutes: May 19, 2022

Please Note: The lists of matters are those reasonably anticipated by the Council President which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may be discussed to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Council may also act on items in an order other than as they appear on this agenda. Persons interested are advised that in the event any matter taken up at the meeting remains unfinished at the close of the meeting, it may be continued to a future meeting, and with proper notice.

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

ITEM# 2022-158

INTRO: 05/05/2022, 06/02/2022

2022-158 APPROPRIATION ORDER IN THE AMOUNT OF \$185,000 TO FUND THE REPLACEMENT OF THE FLEET MAINTENANCE LIFTS AND RESURFACING OF THE FLEET MAINTENANCE GARAGE FLOOR LOCATED AT THE DEPARTMENT OF PUBLIC WORKS FACILITY ON 382 FALMOUTH RD

ORDERED: That the amount of **\$185,000** be appropriated for the purpose of funding the replacement of the fleet maintenance lifts and resurfacing of the fleet maintenance garage floors at the Department of Public Works facility located at 382 Falmouth Road, and to fund this appropriation, that the amount of \$185,000 be provided from the General Fund reserves.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/05/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- _____
- _____
- _____ Read Item
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2022-158

INTRO: 05/05/2022, 06/02/2022

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Daniel W. Santos, P.E., Director, Department of Public Works
DATE: May 05, 2022
SUBJECT: Appropriation Order in the amount of **\$185,000** to fund the replacement of the Fleet Maintenance Lifts and Resurfacing of the Fleet Maintenance Garage Floor located at the Department of Public Works Facility on 382 Falmouth Road, Hyannis, MA

BACKGROUND: The Department of Public Works has approximately 150 pieces of equipment that are maintained by the Fleet Maintenance Section. Additionally there are vehicles from other departments that are maintained by this section. The Fleet Maintenance garage was constructed in the 1990s and its lifts, which are original, are at the end of their design life. Additionally, the garage floor has not been resurfaced since its installation. As such, there are large areas where the floor's surface has worn off and oil and other lubricants have started to soak into the concrete. It makes sense to resurface the floor while the lifts being replaced.

ANALYSIS: Not replacing these units, which are beyond their design life, increases the risk of down time and increased maintenance costs and even potentially employee injury if the lifts were to fail. Additionally, if the floor is not addressed the work environment will continue to degrade and become unsafe (slip and falls risk, and volatile off gas from oil that has penetrated the concrete and cannot be cleaned up), and it will have an impact on the eventual life of the existing concrete floor.

FISCAL IMPACT: Funding for this request is proposed to come from the General Fund Reserves. The current balance in the General Fund Reserve is \$18,541,380 after setting aside the amounts dedicated for the Fiscal Year 2023 Capital Program and Operating Budget. In addition, due to vacancies throughout the year in the Public Works Department General Fund Operations, it is estimated that \$450,000 of unexpended salary appropriations will be returned to the General Fund Reserve at the end of Fiscal Year 2022, replacing the Reserves used to fund this request.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager, requests favorable action by the Town Council.

STAFF ASSISTANCE: Daniel W. Santos, P.E., Director, Department of Public Works

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-160
INTRO: 05/19/2022, 06/02/2022**

CAPE COD GATEWAY AIRPORT ENTERPRISE FUND

2022-160 APPROPRIATION ORDER IN THE AMOUNT OF \$8,936,473 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2023 AIRPORT ENTERPRISE FUND BUDGET

ORDERED: That the sum of **\$8,936,473** be appropriated for the purpose of funding the Town's Fiscal Year 2023 Airport Enterprise Fund budget, and to meet such appropriation that **\$8,936,473** be raised from current year revenues by the Airport Enterprise Fund, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)
BARNSTABLE TOWN COUNCIL

ITEM# 2022-161
INTRO: 05/19/2022, 06/02/2022

SCHOOL DEPARTMENT

2022-161 APPROPRIATION ORDER IN THE AMOUNT OF \$76,781,611 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2023 BARNSTABLE PUBLIC SCHOOLS BUDGET

ORDERED: That the sum of **\$76,781,611** be appropriated for the purpose of funding the Town's Fiscal Year 2023 Barnstable Public Schools Budget, and to meet this appropriation that **\$76,781,611** be raised from current year revenues, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- _____ Read Item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-162
INTRO: 05/19/2022, 06/02/2022**

POLICE DEPARTMENT

2022-162 APPROPRIATION ORDER IN THE AMOUNT OF \$16,423,419 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2023 BARNSTABLE POLICE DEPARTMENT BUDGET

ORDERED: That the sum of **\$16,423,419** be appropriated for the purpose of funding the Town's Fiscal Year 2023 Barnstable Police Department Budget; and to meet such appropriation that **\$16,423,419** be raised from current year revenues, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-163
INTRO: 05/19/2022, 06/02/2022**

PLANNING AND DEVELOPMENT DEPARTMENT

2022-163 APPROPRIATION ORDER IN THE AMOUNT OF \$2,203,860 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2023 PLANNING AND DEVELOPMENT DEPARTMENT BUDGET

ORDERED: That the sum of **\$2,203,860** be appropriated for the purpose of funding the Town's Fiscal Year 2023 Planning and Development Department budget, and to meet this appropriation that **\$1,981,560** be raised from current year revenues, that **\$45,000** be provided from the Wetlands Protection Special Revenue Fund, and that **\$177,300** be provided from the Bismore Park Special Revenue Fund, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

ITEM# 2022-164

INTRO: 05/19/2022, 06/02/2022

COMMUNITY SERVICES DEPARTMENT GENERAL FUND

2022-164 APPROPRIATION ORDER IN THE AMOUNT OF \$2,392,497 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2023 COMMUNITY SERVICES DEPARTMENT GENERAL FUND BUDGET

ORDERED: That the sum of **\$2,392,497** be appropriated for the purpose of funding the Town's Fiscal Year 2023 Community Services Department General Fund Budget; and to meet such appropriation that **\$2,392,497** be raised from current year revenues, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- _____ Read Item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-165
INTRO: 05/19/2022, 06/02/2022**

**COMMUNITY SERVICES DEPARTMENT
GOLF COURSE ENTERPRISE FUND**

2022-165 APPROPRIATION ORDER IN THE AMOUNT OF \$3,469,498 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2023 GOLF COURSE ENTERPRISE FUND BUDGET

ORDERED: That the sum of **\$3,469,498** be appropriated for the purpose of funding the Town's Fiscal Year 2023 Golf Course Enterprise Fund budget; and to meet such appropriation that **\$3,029,821** be raised from Enterprise Fund revenues, that **\$288,200** be transferred from the set-aside for recreation and open space within the Community Preservation Fund, and that **\$151,477** be provided from the Golf Course Enterprise Fund reserves, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call 2/3 Full Council)

BARNSTABLE TOWN COUNCIL

ITEM# 2022-166
INTRO: 05/19/2022, 06/02/2022

COMMUNITY SERVICES DEPARTMENT
HYANNIS YOUTH AND COMMUNITY CENTER ENTERPRISE FUND

2022-166 APPROPRIATION ORDER IN THE AMOUNT OF \$3,362,110 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2023 HYANNIS YOUTH AND COMMUNITY CENTER ENTERPRISE FUND BUDGET

ORDERED: That the sum of **\$3,362,110** be appropriated for the purpose of funding the Town's Fiscal Year 2023 Hyannis Youth and Community Center Enterprise Fund budget; and to meet such appropriation that **\$323,157** be raised from Enterprise Fund revenues, that **\$1,391,458** be raised in the General Fund, that **\$1,234,875** be transferred from the Capital Trust Fund, and that **\$412,620** be provided from the Hyannis Youth and Community Center Enterprise Fund reserves, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-167
INTRO: 05/19/2022, 06/02/2022**

MARINE & ENVIRONMENTAL AFFAIRS DEPARTMENT GENERAL FUND

2022-167 APPROPRIATION ORDER IN THE AMOUNT OF \$1,439,303 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2023 MARINE & ENVIRONMENTAL AFFAIRS DEPARTMENT GENERAL FUND BUDGET

ORDERED: That the sum of **\$1,439,303** be appropriated for the purpose of funding the Town's Fiscal Year 2023 Marine & Environmental Affairs Department General Fund budget, and to meet such appropriation, that **\$1,091,303** be raised from current year revenue and that **\$348,000** be provided from the Waterways Special Revenue Fund, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call 2/3 Full Council)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-168
INTRO: 05/19/2022, 06/02/2022**

**MARINE & ENVIRONMENTAL AFFAIRS DEPARTMENT
MARINA ENTERPRISE FUND**

2022-168 APPROPRIATION ORDER IN THE AMOUNT OF \$785,442 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2023 MARINA ENTERPRISE FUND BUDGET

ORDERED: That the sum of **\$785,442** be appropriated for the purpose of funding the Town's Fiscal Year 2023 Marina Enterprise Fund Budget; and to meet such appropriation that **\$645,361** be raised from Enterprise Fund Revenues, that **\$45,400** be provided from the Capital Trust Fund, that **\$30,000** be raised in the General Fund, and that **\$64,681** be provided from the Marina Enterprise Fund Reserves as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)
BARNSTABLE TOWN COUNCIL

ITEM# 2022-169
INTRO: 05/19/2022, 06/02/2022

MARINE & ENVIRONMENTAL AFFAIRS DEPARTMENT
SANDY NECK PARK ENTERPRISE FUND

2022-169 APPROPRIATION ORDER IN THE AMOUNT OF \$973,203 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2023 SANDY NECK PARK ENTERPRISE FUND BUDGET

ORDERED: That the sum of **\$973,203** be appropriated for the purpose of funding the Town's Fiscal Year 2023 Sandy Neck Park Enterprise Fund Budget; and to meet such appropriation that **\$866,186** be raised from Enterprise Fund Revenues, and that **\$107,017** be provided from the Sandy Neck Enterprise Fund Reserves, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

ITEM# 2022-170
INTRO: 05/19/2022, 06/02/2022

INSPECTIONAL SERVICES DEPARTMENT

2022-170 APPROPRIATION ORDER IN THE AMOUNT OF \$2,400,693 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2023 INSPECTIONAL SERVICES DEPARTMENT BUDGET

ORDERED: That the sum of **\$2,400,693** be appropriated for the purpose of funding the Town's Fiscal Year 2023 Inspectional Services Department Budget, and to meet such appropriation, that **\$2,400,693** be raised from current year revenue as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-171
INTRO: 05/19/2022, 06/02/2022**

PUBLIC WORKS DEPARTMENT GENERAL FUND

2022-171 APPROPRIATION ORDER IN THE AMOUNT OF \$10,859,063 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2023 DEPARTMENT OF PUBLIC WORKS GENERAL FUND BUDGET

ORDERED: That the sum of **\$10,859,063** be appropriated for the purpose of funding the Town's Fiscal Year 2023 Department of Public Works General Fund Budget, and to meet such appropriation, that **\$10,775,923** be raised from current year revenue, that **\$56,320** be provided from the Embarkation Fee Special Revenue Fund, and that **\$26,820** be provided from the Bismore Park Special Revenue Fund, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-172
INTRO: 05/19/2022, 06/02/2022**

**PUBLIC WORKS DEPARTMENT
SOLID WASTE ENTERPRISE FUND**

2022-172 APPROPRIATION ORDER IN THE AMOUNT OF \$3,373,191 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2023 DEPARTMENT OF PUBLIC WORKS SOLID WASTE ENTERPRISE FUND BUDGET

ORDERED: That the sum of **\$3,373,191** be appropriated for the purpose of funding the Town's Fiscal Year 2023 Department of Public Works Solid Waste Enterprise Fund budget, and to meet such appropriation that **\$3,301,814** be raised from the Enterprise Fund revenues, and that **\$71,377** be provided from the Solid Waste Enterprise Fund reserves, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- _____ Read Item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-173
INTRO: 05/19/2022, 06/02/2022**

**PUBLIC WORKS DEPARTMENT
WATER POLLUTION CONTROL ENTERPRISE FUND**

2022-173 APPROPRIATION ORDER IN THE AMOUNT OF \$4,404,025 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2023 DEPARTMENT OF PUBLIC WORKS WATER POLLUTION CONTROL ENTERPRISE FUND BUDGET

ORDERED: That the sum of **\$4,404,025** be appropriated for the purpose of funding the Town's Fiscal Year 2023 Department of Public Works Water Pollution Control Enterprise Fund budget, and to meet such appropriation that **\$4,404,025** be raised from the Enterprise Fund revenues, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-174
INTRO: 05/19/2022, 06/02/2022**

**PUBLIC WORKS DEPARTMENT
WATER SUPPLY ENTERPRISE FUND**

2022-174 APPROPRIATION ORDER IN THE AMOUNT OF \$7,910,121 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2023 DEPARTMENT OF PUBLIC WORKS WATER SUPPLY ENTERPRISE FUND BUDGET

ORDERED: That the sum of **\$7,910,121** be appropriated for the purpose of funding the Town's Fiscal Year 2023 Department of Public Works Water Supply Enterprise Fund Budget, and to meet such appropriation that **\$7,234,871** be raised from the Enterprise Fund Revenues, that **\$634,000** be provided from the Water Stabilization Fund, that **\$41,250** be provided from the Capital Trust Fund, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-175
INTRO: 05/19/2022, 06/02/2022**

COMPREHENSIVE WASTEWATER MANAGEMENT PLAN

2022-175 APPROPRIATION ORDER IN THE AMOUNT OF \$3,945,923 FOR THE PURPOSE OF FUNDING THE FISCAL YEAR 2023 COMPREHENSIVE WASTEWATER MANAGEMENT PLAN OPERATING BUDGET

ORDERED: That the sum of **\$3,945,923** be appropriated for the purpose of funding the Fiscal Year 2023 Comprehensive Wastewater Management Plan Operating Budget, and to meet such appropriation, that **\$3,945,923** be provided from the Sewer Construction and Private Way Maintenance and Improvement Fund Reserves, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-176
INTRO: 05/19/2022, 06/02/2022**

TOWN COUNCIL DEPARTMENT

2022-176 APPROPRIATION ORDER IN THE AMOUNT OF \$285,992 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2023 TOWN COUNCIL BUDGET

ORDERED: That the sum of **\$285,992** be appropriated for the purpose of funding the Town's Fiscal Year 2023 Town Council Budget and to meet such appropriation, that **\$285,992** be raised from current year revenue, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

ITEM# 2022-177
INTRO: 05/19/2022, 06/02/2022

TOWN MANAGER BUDGET

2022-177 APPROPRIATION ORDER IN THE AMOUNT OF \$1,348,165 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2023 TOWN MANAGER BUDGET TOWN MANAGER DEPARTMENT

ORDERED: That the sum of **\$1,348,165** be appropriated for the purpose of funding the Town's Fiscal Year 2023 Town Manager Budget and to meet such appropriation, that **\$1,348,165** be raised from current year revenue, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-178
INTRO: 05/19/2022, 06/02/2022**

PUBLIC, EDUCATION & GOVERNMENT ACCESS CHANNELS ENTERPRISE FUND

2022-178 APPROPRIATION ORDER IN THE AMOUNT OF \$870,427 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2023 PUBLIC, EDUCATION & GOVERNMENT (PEG) ACCESS CHANNELS ENTERPRISE FUND BUDGET

ORDERED: That the sum of **\$870,427** be appropriated for the purpose of funding the Town's Fiscal Year 2023 Public, Education & Government (PEG) Access Channels Enterprise Fund budget, and to meet such appropriation, that **\$870,427** be raised from the PEG Enterprise Fund revenues, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-179
INTRO: 05/19/2022, 06/02/2022**

ADMINISTRATIVE SERVICES DEPARTMENT

2022-179 APPROPRIATION ORDER IN THE AMOUNT OF \$6,645,590 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2023 ADMINISTRATIVE SERVICES DEPARTMENT BUDGET

ORDERED: That the sum of **\$6,645,590** be appropriated for the purpose of funding the Town's Fiscal Year 2023 Administrative Services Department Budget, and to meet such appropriation, that **\$6,645,590** be raised from current year revenue, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

ITEM# 2022-180
INTRO: 05/19/2022, 06/02/2022

TOWN COUNCIL RESERVE FUND

2022-180 APPROPRIATION ORDER IN THE AMOUNT OF \$250,000 FOR THE PURPOSE OF FUNDING THE TOWN COUNCIL'S FISCAL YEAR 2023 RESERVE FUND

ORDERED: That the sum of **\$250,000** be appropriated for the purpose of funding the Town Council's Fiscal Year 2023 Reserve Fund and to meet such appropriation, that **\$250,000** be provided from the General Fund Reserves.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-181
INTRO: 05/19/2022, 06/02/2022**

OTHER REQUIREMENTS GENERAL FUND

2022-181 APPROPRIATION ORDER IN THE AMOUNT OF \$54,084,840 FOR THE PURPOSE OF FUNDING THE TOWN’S FISCAL YEAR 2023 OTHER REQUIREMENTS BUDGET

ORDERED: That the sum of **\$54,084,840** be appropriated for the purpose of funding the Town’s Fiscal Year 2023 Other Requirements Budget, and to meet such appropriation, that **\$46,193,354** be raised from current year revenue, that **\$210,000** be provided from the Pension Reserve Trust Fund, that **\$6,798,286** be provided from the Capital Trust Fund, that **\$43,680** be provided from the Embarkation Fee Special Revenue Fund, that **\$39,520** be provided from the Bismore Park Special Revenue Fund, and that the sum of **\$800,000** be transferred from the General Fund Reserves, all for the purpose of funding the Town’s Fiscal Year 2023 General Fund Other Requirements Budget as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

ITEM# 2022-182

INTRO: 05/19/2022, 06/02/2022

**COMMUNITY PRESERVATION FUND
PROGRAM SET-ASIDES AND ADMINISTRATIVE EXPENSES**

2022-182 APPROPRIATION ORDER IN THE AMOUNT OF \$200,000 FROM THE ANNUAL REVENUES OF THE COMMUNITY PRESERVATION FUND FOR THE ADMINISTRATIVE EXPENSES OF THE COMMUNITY PRESERVATION COMMITTEE, AND THAT THE FOLLOWING SUMS OF THE ANNUAL REVENUES OF THE COMMUNITY PRESERVATION FUND BE SET ASIDE FOR FURTHER APPROPRIATION AND EXPENDITURE FOR THE FOLLOWING PURPOSES: \$546,161 FOR OPEN SPACE AND RECREATION; \$546,161 FOR HISTORIC RESOURCES; \$546,161 FOR COMMUNITY HOUSING; AND \$2,614,771 FOR A BUDGET RESERVE

ORDERED: That, pursuant to the provisions of General Law Chapter 44B Section 6, for the Fiscal Year beginning July 1, 2022, the following sums of the Annual Revenues of the Community Preservation Fund be set aside for further appropriation and expenditure for the following purposes: **\$546,161** for open space and recreation; **\$546,161** for historic resources; **\$546,161** for community housing; **\$2,614,771** for a budget reserve, and that the sum of **\$200,000** be appropriated from the annual revenues of the Community Preservation Fund for the administrative expenses of the Community Preservation Committee, to be expended under the direction of the Town Manager or the Community Preservation Committee with the prior approval of the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-183
INTRO: 05/19/2022, 06/02/2022**

COMMUNITY PRESERVATION FUND DEBT SERVICE

2022-183 APPROPRIATION ORDER IN THE AMOUNT OF \$1,083,029 FOR THE PURPOSE OF PAYING THE FISCAL YEAR 2023 COMMUNITY PRESERVATION FUND DEBT SERVICE REQUIREMENTS

ORDERED: That the sum of **\$1,083,029** be appropriated for the purpose of paying the Fiscal Year 2023 Community Preservation Fund Debt Service requirements, and to meet such appropriation, that **\$1,008,354** be provided from current year revenues of the Community Preservation Fund and that **\$74,675** be provided from the reserves for the Historic Preservation Program within the Community Preservation Fund.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Public Hearing 06/02/2022</u>

- _____ Read Item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Vote

A. OLD BUSINESS (May be acted upon) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-184
INTRO: 05/19/2022, 06/02/2022**

REVOLVING FUNDS

2022-184 FISCAL YEAR 2023 SPENDING LIMITATIONS

ORDERED: That the Town Council hereby authorizes the following spending limitations for Fiscal Year 2023 Revolving Funds:

- Senior Services Classroom Education Fund - **\$100,000**
- Recreation Program Fund - **\$525,000**
- Shellfish Propagation Fund - **\$200,000**
- Consumer Protection Fund - **\$600,000**
- Geographical Information Technology Fund - **\$10,000**
- Arts and Culture Program Fund - **\$50,000**
- Asset Management Fund - **\$500,000**

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to second reading 06/02/2022</u>

- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (May be acted upon) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

ITEM# 2022-187
INTRO: 05/19/2022, 06/02/2022

2022-187 APPOINTMENT TO A BOARD/COMMITTEE/COMMISSION

RESOLVED: That the Town Council appoints the following individual to a multiple-member Board/Committee/Commission: **Mid Cape Cultural Council:** Kathleen McMahon as a regular member to a term expiring 06/2023

SPONSOR: Appointments Committee

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Second Reading 06/02/2022</u>

- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (May be acted upon) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

ITEM# 2022-188
INTRO: 05/19/2022, 06/02/2022

2022-188 REAPPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION

RESOLVED: That the Town Council reappoints the following individuals to a multiple-member Board/Committee/Commission: **Airport Commission:** Bradley Bailey as a regular member to a term expiring 06/2025; **Board of Assessors:** Andrew Machado, as a regular member to a term expiring 06/2025; **Board of Health:** Donald Guadagnoli, as a regular member to a term expiring 06/2025; Dan Luczkow, as a regular member to a term expiring 06/2025; Steven Waller, as an alternate member, to a term expiring 06/2025; **Community Preservation Committee:** James Tenaglia, as a Recreation Commission Representative Member to a term expiring 06/2025; Farley Lewis, as a regular member to a term expiring 06/2025; Marilyn Fifield, as a Historical Commission Representative Member to a term expiring 06/2025; Steven Robichaud, as a Planning Board Representative Member, to a term expiring 06/2025; **Comprehensive Financial Advisory Committee:** Charles McKenzie, as a regular member to a term expiring 06/2025; Melanie Powers, as a regular member to a term expiring 06/2025; Lillian Woo, as a regular member to a term expiring 06/2025; **Conservation Commission:** Peter Sampou, as a regular member to a term expiring 06/2025; Louise Foster, as a regular member to a term expiring 06/2025; F.P. Tom Lee, as a regular member to a term expiring 06/2025; **Council on Aging:** Lori Case, as a regular member to a term expiring 06/2025; **Disability Commission:** Paula Breagy, as a regular member to a term expiring 06/2025; Jerilyn DiCostanzo, as a regular member to a term expiring 06/2025; **Elderly & Disabled Taxation Aid Committee:** William Murdoch, as a regular member to a term expiring 06/2025; **Golf Committee:** Susanne Conley, as a regular member to a term expiring 06/2025; Geoffrey Convers, as a regular member to a term expiring 06/2025; William Sylva, as a regular member to a term expiring 06/2025; Mark Bushway, as a regular member to a term expiring 06/2025; **Historical Commission:** George Jessop, as an architect representative member to a term expiring 06/2025; Jack Kay, as a regular member to a term expiring 06/2025; **Housing Committee:** Paula Breagy, as a regular member to a term expiring 06/2025; Meaghan Mort, as a regular member to a term expiring 06/2025; **Human Service Committee:** Meaghan Mort, as a regular member to a term expiring 06/2025; **Infrastructure and Energy Committee:** Jane Ward, as a regular member to a term expiring 06/2025; **John F. Kennedy Memorial Trust Fund Advisory Committee:** William Murphy, as a Recreation Commission Chair Representative Member to a term expiring 06/2025; **Land Acquisition and Preservation Committee:** Farley Lewis, as a regular member to a term expiring 06/2025; **Licensing Authority:** John Flores, as a regular member to a term expiring 06/2025; David Hirsch, as a regular member to a term expiring 06/2025; **Mid Cape Cultural Council:** Mary Taylor, as a regular member to a term expiring 06/2025; **Old King's Highway Historic District Committee:** George Jessop, an architect representative member to a term expiring 06/2025; **Scholarship Committee:** Deborah Hill, as a regular member to a term expiring 06/2025; **Shellfish Committee:** Stuart Rapp, as a regular member to a term expiring 06/2025; **Trust Fund Advisory Committee:** Lillian Woo, as a Financial Representative Member to a term expiring 06/2025; Jonathan Gilmore, as a member-at-large to a term expiring 06/2025; William Murdoch, as a Civic Association Representative Member to a term expiring 06/2025;

Waterways Committee: Todd Walantis, as a regular member to a term expiring 06/2025; Peter Cross, as a regular member to a term expiring 06/2025; **Youth Commission:** Jaden Jeffries, as a student member to a term expiring 06/2023; Daniel Gomes, as a student member to a term expiring 06/2023; Cameron Levesque, as a student member to a term expiring 06/2023; Mary Steinhilber, as a student member to a term expiring 06/2023; Isabelle Rudy, as a student member to a term expiring 06/2023; Laik O'Reilly, as a student member to a term expiring 06/2023; Alexander Arabadzhiev, as a student member to a term expiring 06/2023; Luc-Andre Sader, as a student member to a term expiring 06/2023; Connor O'Reilly, as a student member to a term expiring 06/2023; Michaela Stampfl, as a student member to a term expiring 06/2023; Piper Hunt, as a student member to a term expiring 06/2023; **Zoning Board of Appeals:** Todd Walantis, as a regular member to a term expiring 06/2025; Hebert Bodensiek, as a regular member to a term expiring 06/2025; Paul Pinard, as a regular member to a term expiring 06/2025

SPONSOR: Appointments Committee

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Second Reading 06/02/2022</u>

- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (May be acted upon) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

ITEM# 2021-188A
INTRO: 05/19/2022, 06/02/2022

2022-188A REAPPOINTMENT TO A BOARD/COMMITTEE/COMMISSION

RESOLVED: That the Town Council appoints the following individual to a multiple-member Board/Committee/Commission: **Youth Commission member:** Cameron Levesque, as a student member, to a term expiring 06/2022

SPONSOR: Appointments Committee

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Second Reading 06/02/2022</u>

-
- Read Item
 - Rationale
 - Council Discussion
 - Vote

A. OLD BUSINESS (May be acted upon) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

ITEM# 2022-188B
INTRO: 05/19/2022, 06/02/2022

2022-188B REAPPOINTMENT TO A BOARD/COMMITTEE/COMMISSION

RESOLVED: That the Town Council appoints the following individual to a multiple-member Board/Committee/Commission: **Youth Commission member:** Mary Steinhilber, as a student member, to a term expiring 06/2023

SPONSOR: Appointments Committee

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Second Reading 06/02/2022</u>
_____	_____

- Read Item
- Rationale
- Council Discussion
- Vote

A. OLD BUSINESS (May be acted upon) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

ITEM# 2022-188C
INTRO: 05/19/2022, 06/02/2022

2022-188C REAPPOINTMENT TO A BOARD/COMMITTEE/COMMISSION

RESOLVED: That the Town Council appoints the following individual to a multiple-member Board/Committee/Commission: **Shellfish Committee:** Stuart Rapp, as a regular member to a term expiring 06/2025

SPONSOR: Appointments Committee

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Second Reading 06/02/2022</u>
_____	_____

- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (May be acted upon) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-189
INTRO: 05/19/2022, 06/02/2022**

2022-189 ORDER AUTHORIZING THE AWARD AND EXECUTION OF A LEASE WITH A TERM OF FIVE YEARS FOR GOLF CARS AND UTILITY VEHICLES AT OLDE BARNSTABLE FAIRGROUNDS AND HYANNIS GOLF COURSES

ORDERED: That, pursuant to M.G.L. c. 30B, § 12(b), the Town Council does hereby authorize the Town Manager to award and execute on behalf of the Town a lease agreement with a term of five years for golf cars and utility vehicles at Olde Barnstable Fairgrounds and Hyannis Golf Courses, commencing in the spring of 2023.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Second Reading 06/02/2022</u>

- ____ Read Item
____ Rationale
____ Council Discussion
____ Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2022-189

INTRO: 05/19/2022, 06/02/2022

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Madeline Noonan, Director of Community Services
DATE: May 19, 2022
SUBJECT: Order authorizing the award and execution of a lease with a term of five years for golf cars and utility vehicles at Olde Barnstable Fairgrounds and Hyannis Golf Courses

BACKGROUND: M.G.L. c. 30B, § 12(b) provides that a procurement officer may not award a contract for a term exceeding three years, including any renewal, extension or option, unless authorized by majority vote of the Town Council. The current lease agreements for the Olde Barnstable Fairgrounds Golf Course and Hyannis Golf Course are set to expire in the spring of 2023. Quotes were solicited using State Contract FAC116 from all eligible vendors approved to lease equipment for 143 golf cars and 17 utility vehicles for both three and five year lease terms.

New England Golf Cars, Inc. provided the only quote for both three and five year options. This quote was reviewed and found to be responsive, responsible and eligible.

It is advantageous for the Golf Division to enter into one lease for both locations with a five year term to provide significant cost savings.

FISCAL IMPACT: The annual cost for the three year option is \$178,135. The annual cost for the five year option is \$145,580. With the recommended five year agreement, the Town will save \$32,555 annually over the first three years.

STAFF ASSISTANCE: Jesse Schechtman, Director of Golf; Amber Patterson, Chief Procurement Officer; Chris Gonnella, Assistant Director of Community Services

A. OLD BUSINESS (May be acted upon) (Roll Call 2/3 Full Council)

BARNSTABLE TOWN COUNCIL

ITEM# 2022-190

INTRO: 05/19/2022, 06/02/2022

2022-190 APPROVAL OF CHANGE OF PURPOSE TO ALLOW THE GRANT OF AN EASEMENT TO PARK CITY WIND LLC IN CERTAIN PARCELS OF LAND NAMELY THAT PORTION OF CRAIGVILLE BEACH KNOWN AS ASSESSORS' PARCEL 206-013 AND THAT PORTION OF 20 SOUTH MAIN STREET KNOWN AS ASSESSORS' PARCEL 228-138

ORDERED:

SECTION 1: That, having received notice that the Town Manager determined that a portion of the subsurface of Craigville Beach, 997 Craigville Beach Road and known as Assessors' Parcel 206-013 and a portion of the subsurface of 20 South Main Street and known as Assessors' Parcel 228-138, are no longer needed exclusively for general municipal purposes, the Town Council approves a limited change of purpose to allow for a grant of an easement to Park City Wind LLC, and its successors and assigns, in the same parcels of land known as Assessors' Parcel 206-013 and 228-138 for the purpose of constructing, installing, inspecting, operating, maintaining, repairing and replacing, subsurface high voltage electric power transmission lines, along with associated subsurface appurtenances including but not limited to subsurface telecommunications lines, conduits, duct banks, bays and vaults, and together with surface appurtenances for access, consistent with the terms of a Host Community Agreement dated May 6, 2022 between the Town and Park City Wind LLC, in connection with the wind generating facility to be developed by Park City Wind LLC in federal waters south of Martha's Vineyard.

SECTION 2: That the aforesaid grant of an easement shall take effect upon recording of an instrument or instruments following the effective date of legislation enacted by the General Court approving the grants under Section 1.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Second Reading 06/02/2022</u>

- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Vote

BARNSTABLE TOWN COUNCIL

ITEM#2022-190; 2022-191; 2022-192; 2022-193; 2022-194
INTRO: 05/19/2022, 06/02/2022

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Charles S. McLaughlin, Jr., Senior Counsel
SUBJECT: Various votes in support of implementation of Park City Wind LLC and Town of Barnstable Host Community Agreement
DATE: May 19, 2022

RATIONALE: various votes in support of implementation of Park City Wind LLC and Town of Barnstable Host Community Agreement

The Town and Park City Wind entered into a Host Community Agreement on May 19, 2022 in support of the second phase of bringing offshore renewable energy through the Town and connecting to the regional electric grid. Five Council votes are currently needed to begin implementation of the project.

1. A change of purpose approval to allow Park City to bring electrical conduits under Craigville Beach and associated roadways and thereby share the general municipal use to which Craigville Beach has been dedicated.
2. An authorization to allow the Town Manager to petition the State Legislature for authority to grant the needed easements under Craigville Beach to Park City Wind.
3. Upon Legislative Approval to do so, approving the grant of easement under Craigville Beach and a portion of 20 South Main Street for installation of underground cables.
4. Authorizing the Town Manager to execute a utility easement from Craigville Beach to Shootflying Hill Road.
5. Authorizing Park City Wind to record a Chapter 91 License and other state licenses for this project at the Barnstable County Registry of Deeds.

The Host Community Agreement contemplates the need for Town support on matters such as granting of easements, etc. These votes will advance the project in a timely way and are consistent with the Town's obligations under the Host Community Agreement.

STAFF ASSISTANCE: Charles S. McLaughlin, Jr. Esq., Senior Counsel

A. OLD BUSINESS (May be acted upon) (Roll Call 2/3 Full Council)

BARNSTABLE TOWN COUNCIL

ITEM# 2022-191

INTRO: 05/19/2022, 06/02/2022

2022-191 ORDER TO PETITION THE GENERAL COURT OF THE COMMONWEALTH TO ENACT SPECIAL LEGISLATION APPROVING THE GRANT OF EASEMENT TO PARK CITY WIND LLC IN CERTAIN PARCELS OF LAND NAMELY THAT PORTION OF CRAIGVILLE BEACH KNOWN AS ASSESSORS’ PARCEL 206-013 AND THAT PORTION OF 20 SOUTH MAIN STREET KNOWN AS ASSESSORS’ PARCEL 228-138

ORDERED:

That the Town Manager submit a petition to the General Court of the Commonwealth for a special act approving the grant of an easement to Park City Wind LLC, as follows.

“AN ACT AUTHORIZING THE TOWN OF BARNSTABLE TO GRANT AN EASEMENT TO PARK CITY WIND LLC

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1: The Town Council of the city known as the Town of Barnstable may, notwithstanding any general or special law to the contrary, grant an easement to Park City Wind LLC, and its successors and assigns, in parcels of land, namely a portion of Craigville Beach known as Assessors’ Parcel 206-013 and a portion of 20 South Main Street known as Assessors’ Parcel 228-138, for the purpose of constructing, installing, inspecting, operating, maintaining, repairing and replacing, subsurface high voltage electric power transmission lines, along with associated subsurface appurtenances including but not limited to subsurface telecommunications lines, conduits, duct banks, bays and vaults, and together with surface appurtenances for access, in connection with the wind generating facility to be developed by Park City Wind LLC in federal waters south of Martha’s Vineyard; provided, however, that Park City Wind LLC shall provide mitigation for the granting of such an easement pursuant to the Host Community Agreement entered into between the city known as the Town of Barnstable and Park City Wind LLC.

SECTION 2: The Town Manager of the city known as the Town of Barnstable may execute and record any instruments necessary on behalf of the city known as the Town of Barnstable to effectuate section 1 upon the passage of this act.

SECTION 3: This act shall take effect upon its passage.”

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Second Reading 06/02/2022</u>

-
- Read Item
 - Rationale
 - Council Discussion
 - Vote

A. OLD BUSINESS (May be acted upon) (Roll Call Majority)

BARNSTABLE TOWN COUNCIL

ITEM# 2022-192

INTRO: 05/19/2022, 06/02/2022

2022-192 APPROVAL OF GRANT OF EASEMENT TO PARK CITY WIND LLC IN CERTAIN PARCELS OF LAND NAMELY THAT PORTION OF CRAIGVILLE BEACH KNOWN AS ASSESSORS’ PARCEL 206-013 AND THAT PORTION OF 20 SOUTH MAIN STREET KNOWN AS ASSESSORS’ PARCEL 228-138

ORDERED:

SECTION 1: That, pursuant to the Host Community Agreement dated May 6, 2022 between the Town and Park City Wind LLC with respect to the wind generating facility to be developed by Park City Wind LLC in federal waters south of Martha's Vineyard (the “Project”), the Town grants an easement to Park City Wind LLC, and its successors and assigns, for the purpose of constructing, installing, inspecting, operating, maintaining, repairing and replacing, subsurface high voltage electric power transmission lines, along with associated subsurface appurtenances including but not limited to telecommunications lines, conduits, duct banks, bays and vaults, and together with surface appurtenances for access, in connection with the Project, namely a portion of Craigville Beach known as Assessors’ Parcel 206-013 and a portion of 20 South Main Street known as Assessors’ Parcel 228-138,

SECTION 2: That the aforesaid grant of an easement shall take effect upon recording of an instrument or instruments following the effective date of legislation enacted by the General Court approving the grants under Section 1.

SECTION 3: That Town Manager is authorized to execute and record any and all instruments and documents in connection with the aforesaid grant of an easement, and that the Town Council assents to the recording of said easement at the Barnstable County Registry of Deeds.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Second Reading 06/02/2022</u>
_____	_____

- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (May be acted upon) (Roll Call Majority)

BARNSTABLE TOWN COUNCIL

ITEM# 2022-193

INTRO: 05/19/2022, 06/02/2022

2022-193 ORDER TO GRANT TO PARK CITY WIND LLC AN EASEMENT FROM CRAIGVILLE BEACH TO SHOOTFLYING HILL ROAD FOR UTILITY PURPOSES ONLY

ORDERED: That the Town grant to Park City Wind LLC an easement extending from Craigville Beach to Shootflying Hill Road along the route shown in a plan prepared by the Department of Public Works and attached hereto for utility purposes only, with the final form of such easement to be approved by the Town Attorney consistent with the terms of a Host Community Agreement dated May 6, 2022 between the Town and Park City Wind LLC. Such easement shall terminate at such time as a permit granted to Park City Wind LLC by the U.S. Bureau of Ocean Management shall cease to be in full force and effect; and that the Town Manager is authorized to accept, sign, deliver and record documents for the purposes set forth herein.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Second Reading 06/02/2022</u>

- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Vote

A. OLD BUSINESS (May be acted upon) (Roll Call Majority)

BARNSTABLE TOWN COUNCIL

ITEM# 2022-194

INTRO: 05/19/2022, 06/02/2022

2022-194 AUTHORIZATION FOR PARK CITY WIND LLC TO RECORD CHAPTER 91 LICENSE AND OTHER LICENSES AND APPROVALS ISSUED TO PARK CITY WIND

RESOLVED: That the Town of Barnstable, a Massachusetts Municipal Corporation, acting by and through its Town Council, as owner of the land located at 997 Craigville Beach Road and known as Assessors' Parcel 206-013 and 20 South Main Street and known as Assessors' Parcel 228-138, Barnstable Massachusetts, known as Craigville Beach and described in (i) Certificate of Title [X] and shown as Land Court Plan [Y], and (ii) a deed recorded in Book [X], Page [Y] and shown on a plan recorded in Plan Book [X], Page [Y], hereby assents to the filing with the Barnstable Registry District of the Land Court [if registered land] and the recording with the Barnstable Registry of Deeds any or all of the following documents issued to Park City Wind LLC: (a) Massachusetts Department of Environmental Protection Chapter 91 Waterways License # [insert]; (b) Barnstable Conservation Commission Order of Conditions (MassDEP File No. [Insert]); and [if needed] (c) Massachusetts Department of Environmental Protection Superseding Order of Conditions (MassDEP File No. [Insert]). The Town Manager is authorized to execute and deliver all documents for the stated purposes.

SPONSOR: Mark S. Ells, Town Manager

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>05/19/2022</u>	<u>Refer to Second Reading 06/02/2022</u>

- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Vote

B. NEW BUSINESS (Refer to Public Hearing 06/16/2022)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-195
INTRO: 06/02/2022**

2022-195 APPROPRIATION ORDER IN THE AMOUNT OF \$2,145,000 FOR THE FISCAL YEAR 2022 AIRPORT CAPITAL BUDGET FOR THE PURPOSE OF FUNDING THE AIRPORT OPERATIONS MODIFICATION AND UPGRADE T HANGAR REPLACEMENT PROJECT

ORDERED: That the amount of **\$2,145,000** be appropriated for the Fiscal Year 2022 Airport Capital Budget for the purpose of funding the Airport Operations Modification and Upgrade T Hangar Replacement Project, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the amount of \$2,145,000 be provided from the Airport Enterprise Fund reserves, and that the Barnstable Airport Commission is authorized to contract for and expend the appropriation made available for these purposes.

DATE	ACTION TAKEN
_____	_____
_____	_____

- _____ Read Item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2022-195
INTRO: 06/02/2022

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Katie R. Servis, Airport Manager
DATE: June 2, 2022
SUBJECT: Appropriation order in the amount of **\$2,145,000** for the Fiscal Year 2022 Airport Capital Budget for the purpose of funding the Airport Operations Modification and Upgrade T Hangar Replacement Project

BACKGROUND: The Cape Cod Gateway Airport is in receipt of federal funding via four recent grants awarded as COVID relief and infrastructure investment. See table below. With the grants awarded, the Airport has diligently been working with the Airport Commission on the design of various projects to meet Airport Business Plan goals¹ and to fund the majority of its capital improvements as well as covering its operating costs. The funds have been a key factor in the Airport's ability in rebuilding cash reserves.

Grant Title	Grant Allocation
Coronavirus Aid, Relief, and Economic Security (CARES) Act	\$17,971,966
Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA)	\$1,008,311
Concession Relief	\$5,240
American Rescue Plan Act (ARPA)	\$1,120,580
Concession Relief	\$20,959
Bipartisan Infrastructure Law	\$1,015,864
Total Grant Funding	\$21,142,920

In view of the funding available and grant eligibility requirements, two projects have been identified by Airport Management and approved by the Airport Commission that would meet Airport Business Plan goals and could be funded under the CARES Act. The CARES Act grant allows for more development flexibility with economic incentive programs/projects than the other three grants awarded and funds are eligible for 100% reimbursement under the grant. The following projects were chosen for implementation:

- ➔ Reconstruct and Extend Mary Dunn Way
 - Meets Airport Business Plan Goals:

¹ As part of the 2018 Airport Business Plan and Marketing Plan, four main goals were identified: to maximize general aviation activity at the Airport, diversify airport revenue streams, become a regional air transportation leader, and enhance the airport image and branding.

- Goal A - Maximize General Aviation Activity with emphasis on corporate & small GA development
 - Goal B - Diversity Revenue Streams with emphasis on access for future hangar development and non-aero land development
 - Goal D - Enhance Airport Image & Branding with emphasis on corporate & small GA messaging and facility improvements
- Airport Operations Modification and Upgrade T Hanger Replacement Project (*Subject to this appropriation*)
- Meets Airport Business Plan Goals:
 - Goal A - Maximize General Aviation Activity with emphasis on corporate & small GA development
 - Goal D - Enhance Airport Image & Branding with emphasis on corporate & small GA messaging and facility improvements²

The Airport Operations Modification and Upgrade T Hanger Replacement Project include:

- Airport Operations Modification and Upgrade
 - New wiring
 - Assessable restrooms
 - Separation of public space from airport operations emergency staff and ease of access to emergency vehicles
 - Temporary trailers for 43 weeks (10 months) during construction (one for public and one for airport operations staff plus restrooms)
 - On-call project oversight for 43 weeks (10 months)
- T Hanger Replacement Project
 - 6-bay t-hangar development
 - New electrical and water lines
 - New apron
 - New underground utilities (catch basin and storm drains) and utility relocation

During the public bidding process for the Airport Operations Modification and Upgrade T Hanger Replacement Project, costs came in higher than anticipated. With filed sub-bids for electrical, plumbing, siding, tiling, and etc. The estimated project cost was \$5.9M based on construction cost estimators with \$4.9M earmarked for construction plus \$1M for on-call design, bidding documentation development, project oversight and administrative costs.

The lowest bidder came in at \$5,432,817.00 with an overall project cost of \$6,354,919.00 (\$454,919 above estimates).

In addition to higher than estimated project costs, Airport management had been using CARES Act to cover operating expenses for FY2021 and 2022 with funds set aside and dedicated to project development such as this project and the Mary Dunn Way Extension Project. Our ability to use the grant funds to cover operating expenses, allowed for reimbursements to Airport reserves in the amount of \$8,307,159.72; however, in FY2022 we exceeded the operating budget earmark by including a one-time reimbursement of Jet-A fuel purchases, which accounted for one reimbursement request of \$1.4M. Our average monthly reimbursement requests to date had been between \$200,000 -\$400,000. As such, the airport crept above the FY2022 planned use for operating revenues which left us \$2,040,571.00 shy for the Airport Operations Modification and Upgrade T Hanger Replacement Project. See below.

² Frequent visitors and pilots have indicated that the Airport Operations facility is the worse facility in New England and is not warm and welcoming for visitors to Cape Cod.

CARES Act Grant	\$17,971,966										
FAA Payment Request	Tier 1, 2 & 3: Operating Expenses SubTotal =					\$8,307,159.72		Tier 4: Business Plan/Economic Improvement Projects Subtotal =			\$11,705,377.00
	Planned Use:		\$3,600,000.00		\$3,600,000.00		Planned Use:		\$11,705,377.00		
	Dates	FY2021	PV#	Dates	FY2022		FY22	FY23			
PV#1	7/1-8/20	\$378,242.44	PV#17	ARFF Roof	\$1,169.98						
PV#2	8/21-9/17	\$182,370.07	PV#18	6/25-8/5	\$432,940.86						
PV#3	9/18-10/29	\$253,792.37	PV#19	8/6-9/30	\$464,051.10						
PV#4	10/30-11/19	\$138,690.17	PV#20	10/1-10/28	\$249,183.94						
PV#5	11/20 - 12/31	\$257,967.26	PV#21	10/29 - 11/24	\$240,536.36						
PV#6	1/1 - 1/28	\$207,239.56	PV#22	Jet A + C Cards	\$1,478,199.44					\$6,354,919.00	
PV#7	7/1 - 2/2	\$255,985.28	PV#23	11/25 - 12/30	\$269,212.60						
PV#8	7/1 - 2/25	\$372,285.11	PV#24	Indirect Costs	\$518,757.84						
PV#9	1/29 - 2/25	\$181,765.29	PV#25	12/31 - 1/27/22	\$475,584.40						
PV#10	2/26 - 3/25	\$225,384.76	PV#26	1/28-2/24/22	\$258,679.67					\$5,350,458.00	
PV#11		\$438,300.00									
PV#12	3/26 - 4/29	\$314,470.16									
PV#13	4/30 - 5/27	\$241,856.32									
PV#14	ARFF Roof Share	\$78,471.00									
PV#15	5/28 - 6/24	\$271,471.98									
PV#16	Indirect Costs	\$120,551.76									
Totals	Actual Use:	\$3,918,843.53			\$4,388,316.19		\$11,705,377.00	\$20,012,537	-\$2,040,571		
									Grant Spent to Date (Operating Only):		\$8,307,159.72

To implement the project, Airport Management would use Airport Reserves to cover the difference. NOTE: Airport Reserves has grown due to CARES Act reimbursements for operating expenses with \$8.3M being added into the Airport’s cash reserves in the past two years plus interest. Airport Management would like to have the ability to fund the difference as approved by the Airport Commission with reserves.

The FAA grant application will request \$4,314,348.28 via the CARES Act with the local share at \$2,040,571.00. Note that this request includes a 5% contingency.

FISCAL IMPACT: The Airport’s net share for this project is \$2,145,000 and funding is requested from the Airport Enterprise Fund reserves. As of July 1, 2021 the Airport Enterprise Fund had \$6,240,318 certified in cash reserves with the airport’s cash balance as of May 11, 2022 of approximately \$14 million. The Airport Commission approved of the above expenditure, contingent on Town Council approval, during the May 17, 2022 Airport Commission Meeting.

STAFF ASSISTANCE: Mark A. Milne, Director of Finance