



Town of Barnstable Town Council

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MEETING AGENDA TOWN HALL HEARING ROOM October 6, 2016 7:00 PM

Original Agenda posted on 10/03/16
@ 11:51am/ Updated on 10/05/16 @
11:04am to add Item # 2017-025
Change of polling location

Councillors:

Jessica Rapp Grassetti
President
Precinct 7

Eric R. Steinhilber
Vice President
Precinct 2

John G. Flores
Precinct 1

Paul Hebert
Precinct 3

Frederick Chirigotis
Precinct 4

James H. Crocker
Precinct 5

William Crocker, Jr.
Precinct 6

Debra S. Dagwan
Precinct 8

James M. Tinsley
Precinct 9

Sara Cushing
Precinct 10

Philip N. Wallace
Precinct 11

John T. Norman
Precinct 12

Jennifer L. Cullum
Precinct 13

Administrator:
Cynthia A. Lovell

Administrative
Assistant:
Kelly Crahan

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF SILENCE

4. PUBLIC COMMENT

5. COUNCIL RESPONSE TO PUBLIC COMMENT

6. TOWN MANAGER COMMUNICATIONS

7. ACT ON MINUTES (Including Executive Session)

8. COMMUNICATIONS – from elected officials, boards, committees, staff, commission reports, correspondence and announcements

- **Meg Mayo-Brown, Superintendent, Barnstable Public Schools**

9. ORDERS OF THE DAY

A. Old Business

B. New Business

10. ADJOURNMENT

NEXT REGULAR MEETING: October 20, 2016

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A. OLD BUSINESS

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2017-019	Appointments to a Board/Committee/Commission: Comprehensive Financial Advisory Committee; Allen Fullerton, 144 Pheasant Hill Circle, Cotuit, MA as a regular member to a term expiring 06/30/19. Human Service Committee: Christopher McMillan, 21 Fur Lane, Osterville, MA as a regular member to a term expiring 06/30/19; Heather Strassel, 430 Poponessett Road, Cotuit, MA as a regular member to a term expiring 06/30/19. (May be acted upon)	5
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B. NEW BUSINESS

2017-025	Change of Polling Location for Precinct 11 to the Barnstable West Barnstable Elementary School located at 2463 Main Street, West Barnstable, MA 02668.....	10-11
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Approve Minutes – September 29, 2016

Please Note: The list of matters, are those reasonably anticipated by the council president, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Council may also act on items in an order other than they appear on this agenda. Persons interested are advised, that in the event any matter taken up at the meeting remains unfinished at the close of the meeting, may be put off to a continued session of this meeting, and with proper notice. Anyone requiring hearing assistance devices please inform the Town Clerk at the meeting.

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2017-014
INTRO: 09/15/16, 10/06/16

2017-014 ORDINANCE FOR WAIVER OF FEES FOR CONSTRUCTION WORK ON THE NEW HYANNIS FIRE DISTRICT FIRE STATION, 95 HIGH SCHOOL ROAD, HYANNIS, MA

ORDERED: Notwithstanding the provisions of any other ordinance of the Town regarding schedules of Fees, the construction project for the construction of a new fire station by the Hyannis Fire District shall hereby be exempt from payment of such fees.

SPONSORS: Councilor James M. Tinsley, Precinct 9 and Councilor Jennifer L. Cullum, Precinct 13

DATE	ACTION TAKEN
<u>09/15/16</u>	<u>Refer to Public hearing 10/06/16</u>

- Read Item
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2017-014
INTRO: 09/15/16,10/06/16

SUMMARY

TO: Town Council
FROM: Peter L. Cross, Chairman, Board of Fire Commissioners, Hyannis Fire District
THROUGH: Mark S. Ells, Town Manager
DATE: September 15, 2016
SUBJECT: Waiver of fees for construction work on the new Hyannis Fire District Fire Station located at 95 High School Road, Hyannis, MA

BACKGROUND: Since getting voter approval to proceed with construction of a new Hyannis Fire District firehouse in April architects have been preparing plans and documents to go out to bid. Along with the bid documents being prepared are plans and documents to submit to the Town of Barnstable Building Division for building permits.

According to documents provided to the Hyannis Fire District by Mr. Jeff Rudziak, Director of the Town of Barnstable Assessing Division, the Town of Barnstable owns 199 tax exempt properties in the Hyannis Fire District valued at \$336,867,000. This does not include the 63 tax exempt properties in Hyannis owned by the Barnstable Housing Authority.

The taxpayers of the Hyannis Fire District provide fire and rescue services to these 262 properties without benefit of any tax money from the Town of Barnstable. These properties are used by and benefit all the residents of the Town of Barnstable. Because of the services provided to the town we respectfully request that the Town of Barnstable Building Division waive any and all permit fees associated with this project.

Richard Scali, Town of Barnstable Director of Regulatory Services, has indicated that he has no objections to waiving the fees and sees no additional inspectional costs to the town.

TOWN MANAGER RECOMMENDATION Mark S. Ells, Town Manager recommends acceptance of this fee waiver

STAFF ASSISTANCE: Ruth Weil, Town Attorney

A. OLD BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

ITEM # 2017-019
INTRO: 09/29/16, 10/06/16

2017-019 APPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION

RESOLVED: That the Town Council appoint the following individuals to a multiple-member board/committee/commission: **COMPREHENSIVE FINANCIAL ADVISORY COMMITTEE:** Allen Fullerton, 144 Pheasant Hill Circle, Cotuit, MA as a regular member to a term expiring 06/30/19. **HUMAN SERVICE COMMITTEE:** Christopher McMillan, 21 Fur Lane, Osterville, MA as a regular member to a term expiring 06/30/19; Heather Strassel, 430 Poponessett Road, Cotuit, MA as a regular member to a term expiring 06/30/19.

SPONSOR: Appointments Committee

DATE ACTION TAKEN

09/29/16 First reading

- Read Item
- Rationale
- Council Discussion
- Move/Vote

A. OLD BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

ITEM # 2017-020
INTRO: 09/29/16, 10/06/16

2017-020 REAPPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION

RESOLVED: That the Town Council reappoint the following individuals to a multiple-member board/committee/commission: **YOUTH COMMISSION:** Lianna Mitchell as a regular member to a term expiring 06/30/17; Matthew Hersey as a regular member to a term expiring 06/30/17.

SPONSOR: Appointments Committee

DATE ACTION TAKEN

09/29/16 First reading

- Read Item
- Rationale
- Council Discussion
- Move/Vote

A. OLD BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

ITEM # 2017-024
INTRO: 09/29/16, 10/06/16

**2017-024 ORDER TO APPROVE TERM OF CONTRACT CHANGE FOR HYANNIS
GOLF COURSE GOLF CARS**

ORDERED: That the Town Council hereby supports the acceptance of a term of contract change under the Massachusetts General Law (MGL) 30B, Uniform Procurement Act, Section 12, paragraph(b), which would allow the Hyannis Golf Course Golf Car contract to be extended from three (3) years to five (5) years.

SPONSOR: Councilor Frederick Chirigotis, Precinct 4

DATE	ACTION TAKEN
<u>09/29/16</u>	<u>First reading</u>

- _____
- _____
- ___ Read Item
 - ___ Rationale
 - ___ Council Discussion
 - ___ Move / Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2017-024
INTRO: 9/29/16, 10/06/16

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Lynne M. Poyant, Director of Community Services
DATE: September 29, 2016
SUBJECT: Order to Approve Term of Contract Change under the MGL 30B, Uniform Procurement Act, Section 12, paragraph(b), which would allow the Hyannis Golf Course Golf Car contract to be extended from three (3) years to five (5) years

RATIONALE: The Town of Barnstable's current golf car contract for Hyannis Golf Course is with Five Star Golf Car & Utility Vehicles, LLC will end on March 31, 2017. A request for quotation was issued by the procurement office under the State Contract FAC88 for golf cars and utility vehicles for the Hyannis Golf Course (HGC) (76 cars plus six (6) utility vehicles and three (3) support cars) on August 15, 2016 from three state contract vendors as required by the state contract. Request for Quotes (RFQ) were sent to:

1. Country Club Enterprise
2. Five Star Golf Cars
3. New England Golf Cars

The state contract allows the municipalities to award their procurement to the "best value" to them. The request for quote stated that the award would be made based on all factors of the equipment, options, pricing and product and vendor performance/references and will be considered in determining the best value for the Barnstable Golf Division.

Quotes received from two firms as follows:
36 month lease/ 60 month lease

1. Country Club(Club Car) \$248,583.04/ \$323,437.00
2. New England Golf (Yamaha) \$223,625.46/ \$297,556.80

Five Star (No response)

Due to the large quantity of golf cars and to seek a greater quantity price discount, as suggested by the state contract office, during the equipment evaluation process, both firms were requested to review their pricing and submit their best and final pricing offer to the procurement office by 9/8/16.

Revised pricing received as follows:
LEASE PRICING

36 month lease/ 60 month lease

1. Country Club\$218,031.84/ \$300,287.40
2. New England Golf \$219,500.00/ \$293,254.20

The evaluation of the golf cars and utility vehicles offered by County Club Enterprises (CCE) and New England Golf Cars (NEGC) was done by the following: Bruce McIntyre, Director of Golf Operations; Christopher White, Director of Golf Maintenance; Golf Maintenance Staff; Jesse Schechtman, Hyannis Golf Professional; and Golf Operational Staff. This recommendation is based on feedback from customers using demo golf cars, staff using demo utility vehicles, vehicle course performance, cart comfort, service plan offerings, reference checks, comparisons with current golf cars, history with the two vendors that submitted bids, current price paid and bid prices proposed.

The Town Council previously approved the current cart contract from a three (3) to five (5) year term.

FISCAL IMPACT: New competitive state contract quote process resulted in a reduction of yearly lease cost at HGC over the current lease from Five Star of \$7,587.16 for a total of \$37,935.80 cost savings over the five (5) year lease. There is an estimated 30% increase in fuel efficiency with fuel injected motors which will result in higher profits on a lower expense with this new fleet.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager recommends approval of this contract change.

STAFF ASSISTANCE: Johanna Boucher, Chief Procurement Officer, Town of Barnstable
Bruce McIntyre, Director of Golf Operations, Town of Barnstable

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM # 2017-025
INTRO: 10/06/16**

2017-025 RESOLVE TO CHANGE PRECINCT ELEVEN (11) POLLING LOCATION TO BARNSTABLE WEST BARNSTABLE ELEMENTARY SCHOOL, LOCATED AT 2463 MAIN STREET, WEST BARNSTABLE, MA 02668

RESOLVED: The Barnstable Town Council does hereby change the polling location for Precinct Eleven (11) for the November 8, 2016 election to the Barnstable West Barnstable Elementary School located at 2463 Main Street, West Barnstable, MA 02668.

SPONSOR: Jessica Rapp Grassetti, Town Council President

DATE	ACTION TAKEN
_____	_____
_____	_____

- _____ Read Item
- _____ Rationale
- _____ Council Discussion
- _____ Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2017-025
INTRO: 10/06/16

SUMMARY

TO: Town Council
FROM: Town Clerk, Ann Quirk
DATE: October 6, 2016
SUBJECT: Change of Polling Location for Precinct 11 to the Barnstable West Barnstable Elementary School located at 2463 Main Street, West Barnstable, MA 02668

RATIONALE: On March 1, 2016, the United States Attorney's Office (USAO) for the District of Massachusetts conducted a compliance review under Title II of the American with Disabilities Act (ADA) of the Town of Barnstable voting program. In the course of its review, the USAO visited several polling places including the West Barnstable Community Center. By letter dated September 15, 2016, the USAO outlined the steps that the Town must take to meet the 2010 ADA Standards for Accessible Design. Two members of the Town's Disability Commission, the Director of the Department of Public Works, the Town Architect, the Supervisor of Structures and Grounds and the Town Clerk visited the several of the polling locations in question, including the West Barnstable Community Building. It was determined that corrections could be made at the other identified locations in advance of the November 8th election. However, to address the 2010 ADA Standards for Accessible Design (which are more stringent than the State requirements) at the West Barnstable Community Building would be very costly, even if they could be accomplished prior to the November 8th election. Relocating the polling location to the Barnstable West Barnstable Elementary School, which will be closed on Election Day, is the most logical and cost effective solution. Under state law, notification to households with one or more registered voters will be mailed. A printed description of the changed polling location will be posted at several locations within Precinct 11. With the availability of early voting and absentee ballots, there will be other avenues for all voters to cast ballots in advance of the November 8th election.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager recommends approval of this change of polling location for Precinct 11 to the Barnstable West Barnstable Elementary School.

STAFF ASSISTANCE: Ruth Weil, Town Attorney