

Mid-Cape Cultural Council - Monthly Meeting Minutes

Date/Time	January 11, 2023 6:30 PM
Location	Selectboard Conference Room, 2nd floor, Barnstable Town Hall
Facilitators	Sarah Thornington, Margeaux Weber Co-Chairs
Prepared by	Lynne Belfiore, Recording Secretary

Attendees	Initials	Role	Present	Excused	Absent
Sarah Thornington	ST	Co-Chair	X		
Margeaux Weber	MW	Co-Chair	X		
Mark Hopkins	MH	Treasurer	X		
Lynne Belfiore	LB	Recording Secretary	X		
Carolyn Ferrell	CF	Member	X		
Michele McCoy	MM	Member		X	
Rachel Youngling	RY	Member	X		
Kate McMahon	KM	Member	X		
Barbara Hersey		Guest			
Nicole LaCour		Guest			

Minutes: December 14, 2022 APPROVED
Treasurer's Report: January 11, 2022 APPROVED
Status 2020: Complete Status 2021: Complete Status 2022: 6 final reports outstanding; MOTION: Rescind Song Keepers LTD 2023 Grant: UNANIMOUS
Status 2023: Denial letters sent. MOTION: Grant \$450 to the next highest ranking grant application. UNANIMOUS MOTION: Changed Davis Bates grant funding from \$900 to \$450. UNANIMOUS
Discussion: Requesting matching or additional grants funds TABLED TO FEBRUARY MEETING
Committee Reports: Communication/Media: Grant Press Releases will be sent.
Annual Report - Town of Yarmouth SUBMITTED 1/10/2023
Signage and information re: The Sun Compass TABLED TO FEBRUARY MEETING
Adjourned: 8:01 PM
Next Meeting: February 8, 2023 6:30 PM

Action Items (Note open items will be carried on in minutes until closed. Going forward numbering will restart in January with year ex: 1_19)

No.	Action	Status	Owner	Date Raised	Reported Closed
05_21	MW continues to create a spreadsheet with contact information of other Cape Cod Cultural Councils	OPEN	MW	5_12_2021	
09_21	All members will reach out to one person before the next meeting in an effort to recruit new members	CLOSED	ALL	09_08_2021	01_11_2023
09_22	ALL send a casual photo of self to ST for Social Media saying why you are on the council and what you do for fun. Include links personal links, if applicable.	OPEN	ALL	09_14_2022	
09_22	RY will connect with Melissa on rebranding signage for Compass.	CLOSED	RY	09_14_2022	
10_22	ST will submit annual FY 2022 report to Town of Yarmouth.	CLOSED	ST	10_11_2022	01_11_2022
12_22	ST will send out denial notifications		ST	12_14_2022	01_11_2023
01_23	ST will reach out to grantees who have not submitted their final report	OPEN	ST	01_11_2023	
01_23	MW will contact Town of Barnstable Support about possibility of gmail access.	OPEN	MW	01_11_2023	
01_23	RY will reach out to Mass Cultural to make corrections to letters.	OPEN	RY	01_11_2023	
01_23	ST will create a letter template for informing grantees of their grant approval and their responsibilities.	OPEN	ST	01_11_2023	
01_23	KM will create a press release announcing 2023 grantees.	OPEN	KM	1_11_2023	
01_23	RY will reach out to Falmouth Cultural Council re: Town Meeting approving additional funds.	OPEN	RY	1_11_2023	

No.	Action	Status	Owner	Date Raised	Reported Closed
01_23	ST will make list of grantees and grant amounts.	OPEN	ST	01_11_2023	
01_23	CF will contact Molly at Cultural Center	OPEN	CF	01_11_2023	
01_23	MW will contact Cape Cod CAN	OPEN	MW	01_11_2023	
01_23	ST, MW, MH, CF, LB will complete a calendar of their monthly responsibilities.	OPEN	ST MW MH CF LB	01_11_2023	

Materials presented at meeting:

Meeting Agenda 01_11_2023 (submitted by Sarah Thornington and Margeaux Webber, Co-Chairs)

MCCC Minutes 12_14_2022 (submitted by Lynne Belfiore, Recording Secretary, MCCC)

MCCC Treasurer's Report 01_11_2023 (submitted by Mark Hopkins, Treasurer, MCCC)