

Mid-Cape Cultural Council - Monthly Meeting Minutes

Date/Time	February 9, 2022 6:35 PM
Location	Via ZOOM
Facilitators	Sarah Thornington, Margeaux Weber Co-Chairs
Prepared by	Lynne Belfiore, Recording Secretary

Attendees	Initials	Role	Present	Excused	Absent
Sarah Thornington	ST	Co-Chair	X		
Margeaux Weber	MW	Co-Chair	X		
Mark Hopkins	MH	Treasurer	X		
Lynne Belfiore	LB	Recording Secretary	X		
Mary Taylor	MT	Member	X		
Carolyn Ferrell	CF	Member	X		
Michele McCoy	MM	Member	X		
Guest:					
Rachel Youngling					

Minutes: January 12, 2022 APPROVED

Treasurer's Report: February 9, 2022 APPROVED

Grant Status 2019:

MOTION: Close the Coast Guard Museum grant, due to grant not being completed and lack of response from the CG Museum.
PASSED UNANIMOUSLY

Grant Status 2020:

All paid with the exception of two grants, one of which is partially paid.

Grant Status 2021: MOTION: Grant Jacek Zuzanski \$400 for the work completed in fulfilling his grant. PASSED UNANIMOUSLY

Grants Status: 2022:

Under the new direct pay grant system, grants will be paid: after we have received granted amount from Mass Cultural, and once we have received grant agreements from grantees. Grantees who have already submitted their agreements will wait until state funds are in our town account.

Communications/Media Committee: Grant letters have been mailed. Mail Chimp has been updated to include 2022 grantees. Media has been updating our FB and IG accounts.

Grant Reception: Tabled until March meeting.

Updating grant requirements: A copy of our current requirements will be sent to all committee members, further discussion needed before vote.

Logo Committee: MM is in the process of creating a poster advertising the logo contest. When the poster is finalized it will be printed and distributed to schools, libraries, and arts organizations.

Other CF discovered that MCCC has a page on the Arts Foundation. The page needs to be updated.

Adjourned: 7:48 PM

Next Meeting: March 9, 2022 6:30 PM

Action Items (Note open items will be carried on in minutes until closed. Going forward numbering will restart in January with year ex: 1_19)

No.	Action	Status	Owner	Date Raised	Reported Closed
5_21	MW continues to create a spreadsheet with contact information of other Cape Cod Cultural Councils	OPEN	MW	5_12_2021	
9_21	All members will reach out to one person before the next meeting in an effort to recruit new members	OPEN	ALL	09_08_2021	
10_21	MT will contact Coast Guard Museum	OPEN	MT	10_13_2021	02_09_2022
01-22	MH will contact Kathleen Healy re 2020 grant	OPEN	MH	01_12_2022	
01_22	MH will contact 2020 grantees with outstanding grant money.	OPEN	MH	01_12_2022	
01_22	CF will put 2022 grantees in Mail Chimp and create a congratulatory email to send to 2022 grant recipients. The email will include bullet points with direct grant requirements.	OPEN	CF	01-12_2022	02_09_2022
01_22	LB will send a press release announcing 2022 Grantees after a congratulatory email has been sent.	OPEN	LB	01_12_2022	02_09_2022
01_22	Council members will go to the Mass Cultural Site and view grant requirements of other councils to get an idea of how to simplify and clarify our council's requirements.	OPEN	ALL	01-12_2022	
0_22	ST will create a document of our current grant requirements.	OPEN	ST	02_09_2022	
02_22	MH will reach out to Yarmouth New Church re their request to reduce 2021 grant.	OPEN	MH	02_09_2022	
02_22	MW will reach out to Paula Hersey re participating in her podcast.	OPEN	MW	02_09_2022	
02_22	CF will look into updating MCCC's presence on Arts Foundation website.	OPEN	CF	02_09_2022	

Materials presented at meeting:

Meeting Agenda 02_09_2022 (submitted by Sarah Thornington and Margeaux Webber, Co-Chairs)

MCCC Minutes 01_12_2022 (submitted by Lynne Belfiore, Recording Secretary MCCC)

MCCC Treasurer's Report 02_09_2022 (submitted by Mark Hopkins, Treasurer, MCCC)

