

Mid-Cape Cultural Council - Monthly Meeting Minutes  
Approved March 13, 2019

Date/Time	February 13, 2019 6:30 pm
Location	Selectmen's Conference Room, 2 <sup>nd</sup> floor, Town Hall, Hyannis, MA
Facilitator	Marilyn Heberling, Chair
Prepared by	Ellen Cliggott, Acting Secretary

Attendees	Initials	Role	Present	Excused	Absent
Marilyn Heberling	MH	Chair	X		
Sarah Thornington	ST	Vice Chair	X		
Rachel Youngling	RY	Treasurer	X		
Georgia Kreth	GK	Secretary		X	
Ellen Cliggott	EC	Member	X		
Mary Taylor	MT	Member	X		
Kevin Shanley	KS	Member	X		
Don Knaub	DK	Member		X	
Lynne Belfiore	LB	Member		X	
Martha McCluskey	MM	Member	X		
Mark Hopkins	MaH	Member	X		

Agenda
Opened Meeting at 6:31 pm.
Seamus Shopshire joined the meeting as a guest – he is a Barnstable High School student, an intern with Barnstable TV, and a resident of Barnstable. He will be attending Cape Cod Community College in the fall. Seamus is interested in joining the Council. Announcement: KR has submitted her official letter of resignation to the town. Motioned, approved to accept her resignation.
Minutes: 1/9/19 – approved
Treasurer's report: Presented and Approved. RY reported that everything's been paid out for last year and the funds have been provided to us for this year.
Media Committee Report: Updated Facebook post of grantees/projects. Press release went out on 1/29/19. Paula Hersey wants to do an interview with a Barnstable grantee for Barnstable TV. MH in communication with Paula and grantees to put together an opportunity. Release posted to capecod.com: <a href="https://www.capecod.com/newscenter/mid-cape-cultural-center-awards-over-11k-in-grant-funding/">https://www.capecod.com/newscenter/mid-cape-cultural-center-awards-over-11k-in-grant-funding/</a> MM working on future posts spreadsheet to get content out about our grantees and their projects, as their activities/events occur. Will publicize any public events that they are doing. KS will reach out to grantees to get images. MM will let KS know what she needs and when.
Discovery Walk update: MH/KS/Melissa H. met with DPW on 1/24/19. The meeting went very well. The artists need to supply information for the Town Engineer to write the engineer's report. MH is pursuing them on this. Targeting June for Sundial; July/Aug for boat/chair; Aug/Sept for Tern Turn.
Community Input Survey update: ST reported that survey went to 302 people; 20 responses to date. Sent on 2/7. 2/21 update goes to those who didn't respond yet. Survey will close on 2/28. Results will be reported at the March meeting.

Agenda
Grant Reception: Committee is LB, EC, MaH, KS, MH.
Grand Opening Celebration for Sculptures: Three events, one for each sculpture. Committee is ST, RY, MT.
Other Business: <a href="mailto:mahopkin@gmail.com">mahopkin@gmail.com</a> is MaH's correct email address – Council members to verify that they have the correct address.
Next Meeting: March 13, 2019 6:30 PM
Adjourned: 7:21 PM

Action Items (Note open items will be carried on minutes until closed. Going forward numbering will restart in January with year ex: 1\_19)

No.	Action	Status	Owner	Date Raised	Reported Closed
3_19	RY will meet with MaH to train on Treasurer responsibilities	Open	RY	2/13/19	
4_19	MM needs admin privileges for Instagram (will request from KR).	Open	MM	2/13/19	
1_19	Send Mass Debarment list to members	Open	RY	1/9/19	

No.	CLOSED	Status	Owner	Date Raised	Reported Closed
2_19	Send comments on survey to ST and LB	Closed	ALL	1/9/19	2/13/19

Materials presented at meeting:  
Meeting Agenda February 13, 2019 (presented by: Marilyn Heberling, Chair MCCC)  
MCCC 1\_9\_19.doc (submitted by: Georgia Kreth, Secretary MCCC)  
Feb2019TresRpt.pdf (presented by Rachel Youngling, MCCC Treasurer)