



# The Town of Barnstable

## John F. Kennedy Memorial Trust Fund Committee

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**JOHN F. KENNEDY MEMORIAL TRUST FUND COMMITTEE**  
**Annual Meeting**  
**Wednesday, March 23, 2022 at 2:00 PM**  
**APPROVED March 22, 2023**

The March 23, 2022 meeting of the John F. Kennedy Memorial Trust Fund Committee was physically closed to the public to avoid group congregation.

A quorum being duly present, Chair Lynne Poyant called the March 23, 2022, John F. Kennedy Memorial Trust Fund Committee meeting to order from a remote location.

**PRESENT:** (On Zoom) Lynne Poyant (Chair); Bob Jones (Vice Chair); Mark Ells (Town Manager); Hugh Findlay; and Bill Murphy.

**GUESTS:** Debra Blanchette (Treasurer); Madeline Noonan (Community Services Director); Chris Gonnella (Grounds Foreman, DPW Structures & Grounds);  
All votes were taken as Roll Call Votes.

1. Meeting was Called to Order at 2:11 PM.
2. Roll Call
3. Review Minutes  
**MOTION (Bill Murphy/ Hugh Findlay) to accept the March 11, 2021 Annual Meeting Minutes was APPROVED with Mark Ells abstaining.**  
**MOTION (Mark Ells/Hugh Findlay) to accept the April 27, 2021 Scholarship Subcommittee Meeting Minutes was UNANIMOUSLY APPROVED.**
4. Town Treasurer Debra Blanchette presented the Report from the Treasurer regarding status of John F. Kennedy Memorial Trust Fund accounts which covered fiscal years 2020 and 2021 as well as Fiscal Year 2022 year-to-date which has a balance of \$385,823.95. Due to the COVID-19 pandemic there was less revenue and fewer expenditures. Mr. Jones asked about the disbursements to the Cape Cod Maritime Museum for the Bevin Skiff Program.\* **MOTION (Hugh Findlay/Mark Ells) to accept the Treasurer's Report as presented was UNANIMOUSLY APPROVED.** \*Following the meeting, Ms. Blanchette reported that after some research there were no FY2020, 2021, 2022 payments. Back in 2/18/19 donations were made for FY2018 and FY2019 to catch-up.
5. Community Services Director Madeline Noonan presented the Report on the JFK Memorial Sailing Program and review of request for funding as prepared by Interim Recreation Director John Gleason. Last year, a sailing program was offered with limited capacity due to COVID-19. There were 42 participants and they received a 10 out of 10 Customer Satisfaction Rating. This

year's request was for \$17,280 which included \$5,000 for maintenance and operational needs; \$11,000 to replace an Evinrude motor with an updated model and change to 4 stroke (existing motor is from 2001) – the cost includes new engine and labor to install on the Whaler; \$400 for annual replacement of a portion of the lifejackets; and \$880 for two (2) USA Sailing Certificates. In addition there was a request for \$1,500 for financial support of the Build a Bevin Skiff Program for 2022 and \$19,656 for hats to sell at the Memorial. Total financial support for Recreation programs is \$38,436. **MOTION (Hugh Findlay/Mark Ells) to approve Recreation Report and expenditures was UNANIMOUSLY APPROVED.** The Committee also discussed finding an appropriate way to recognize the service of the recently retired Recreation Director Patti Machado as well as the over 20 years of service of seasonal employee Gino Angelone.

6. Department of Public Works Grounds Foreman Chris Gonnella presented the Report from Department of Public Works and / or other sources as to specific repairs / improvements, if any, to be undertaken during the current year. The requested expenses are: \$1,915 for Organic Lawn Fertilization Program; \$0.00 for Bronze Medallion Preventive Maintenance (David Lewis who has been maintaining the medallions for the past thirteen seasons has retired and Structures & Grounds will complete the polishing and waxing this season); \$1,205 for Goose Control Products; \$1,000 for Pool Mechanicals – fountain pump, chlorinator, and electrical; \$4,830 for pool maintenance contract; \$1,000 for planting improvements and maintenance; and \$765 for flag and flagpole maintenance for a total of \$10,715. There was discussion about last year's conditions. **MOTION (Hugh Findlay/Bill Murphy) to expend \$10,715 for DPW maintenance program was UNANIMOUSLY APPROVED.**
7. Scholarships last year were handled differently due to the pandemic. All scholarship applications were sent to the Committee. Last year, the applications were divided amongst the Committee members (Hugh Findlay, Bill Murphy, Debra Blanchette, and Lynne Poyant) and each selected one application. The result was that there were four nominations that were reviewed by the group and one person was ultimately selected. The Scholarship Committee will be made up of Mr. Findlay, Mr. Murphy, Ms. Blanchette, and Ms. Poyant. Last year's recipient was Miss Sidney Higgins. We were unable to give her the check in person last year. **MOTION (Mark Ells/ Hugh Findlay) that this year's Scholarship program process will remain the same as last year's was UNANIMOUSLY APPROVED.**
8. Brief discussion of Annual Memorial Day Celebration Committee – Memorial Day is Monday, May 30, 2022. Mr. Jones is willing to serve as Chair for that committee. Mr. Jones said that he has been disappointed with how few people attend the event each year. Need to create a long term sustainable way to do it. Mr. Ells suggested involving youth and letting them lead. He also suggested that Mr. Jones work with Elizabeth Hartsgrove who handles special events for the Town.
9. Flag Day is Tuesday, June 14, 2022. Centerville Elementary School has been scheduled for the last two years but we were unable to participate due to COVID. Discussion about securing flag from the Capitol through Congressman Keating's staff and contacting Centerville Elementary School to see if they would be able to participate this year.
10. Mr. Jones mentioned how disappointed he is in how the Memorial looks and that the

renovation project has not moved forward. Mr. Ells said that he would talk to Town Council Leadership to see if there might be a way to proceed with the project. It has not been moved forward through the Capital Improvement Plan.

11. **MOTION (Hugh Findlay / Mark Ells) to adjourn at 3:18 PM was UNANIMOUSLY APPROVED.**