

A meeting of the Town of Barnstable's Barnstable Municipal Water Supply Board was held on November 18, 2025, at 5:00 PM remotely via ZOOM (as posted per instructions on the agenda) - "The November 18, 2025, meeting of the Barnstable Municipal Water Supply Board shall be conducted remotely and shall be physically closed to the public. Alternative public access shall be provided as set forth below.

**ALTERNATIVE PUBLIC ACCESS**

Remote access and participation; please utilize the Zoom video link or telephone number and access meeting code:

Join Zoom Meeting <https://townofbarnstable-us.zoom.us/j/88556110738>

Meeting ID: 885 5611 0738, US Toll-free 1-888-475-4499

In attendance were: Sam Wilson, Louise O'Neil (arrived 5:08), Patrick Ehart and Timothy Stump. Carlos Barbosa was absent.

Staff present: Hans Keijser, Supervisor, DPW-Water Supply Division, Mark Milne, Finance Director and Matt Wrobel, P.E., Senior Project Manager-Water & Sewer.

Also present: Kevin Sampson from Veolia and Eric Callocchia, NewGen Strategies & Solutions, LLC.

A quorum being present, Chair Wilson called the meeting to order at 5:01 PM.

Chair Wilson states, "This meeting is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone else is recording this meeting and, if so, to please make their presence known." None being heard; none is noted.

A motion was made and seconded to approve the agenda.

**ROLL CALL VOTE: YES: Wilson, Ehart and Stump. The Agenda is approved.**

A motion was made and seconded to approve the 10/21/25 meeting minutes.

**ROLL CALL VOTE: YES: Wilson, Ehart and Stump. The 10/21/25 meeting minutes are approved.**

Operations Report –

Sampson informs the board about the following distribution tasks, contract obligations for preventative maintenance, distribution issues and water main breaks that were addressed and repaired in the month of October:

- Service repair was completed and inspected at #114 Uncle Willie's Way.
- A water break call was received, investigated and repaired in the Kalmus Beach public bathroom vicinity location.
- A carbon exchange was completed on the Maher #1 lead vessel.
- A hydrant repair was completed after being struck by a vehicle on Pitchers Way.
- The well rehabilitation on the Mary Dunn #1 well was completed and placed back online.
- Filling and sampling of the Mary Dunn #1 tank was performed upon its full rehabilitation.
- A water main break was reported, investigated and repaired at the #68 Yarmouth Road location.
- A carbon and septa filter exchange was completed on the Mary Dunn #1 vessel.
- A hydrant (H-160) replacement was completed at the Baxter Road location.
- A groundbreaking ceremony was held for the new Straightway Treatment Facility project commencement on October 28, 2025.
- A water main break call was received, investigated and repaired at the #670 Ocean Street location.

Wilson inquires if the vehicle hit hydrant situation is a norm; Sampson states that from time to time this situation can occur due to the hydrants height. Sampson states that deliverables may seem a little behind due to the weather but will resume full speed on the hydrant testing and valve exercises in the spring. He notes that they're ahead of schedule on meter changes. Wilson states he's happy with the deliverable numbers and thanks Sampson and staff for prepping for the groundbreaking ceremony; Sampson thanks all who were involved for their help.

All required monthly reports and sampling were completed and submitted.

Capital project update by Matthew Wrobel, Senior Project Manager (handout dated November 18, 2025, given) – Wrobel and Gilman review the following projects and progress as follows:

1. New well exploration program, update – No change since last meeting.
2. Pilot testing project Mary Dunn & Airport wells – No change since last meeting.
3. New Straightway Water Treatment Facility (WTF) and Replacement of the Hyannis Port & Simmons Pond wells – Wrobel reports that the contractor has mobilized and has begun with site preparation, installing temporary fencing and will continue with equipment and mobile office trailer delivery. Wrobel states that he was happy to see all who showed and celebrated at the groundbreaking ceremony. Wilson thanks Wrobel for the pictures captured of the event and the front page article in the Cape Cod Times.
4. Lead Service Line Replacement – Wrobel reports that DPW management and Hyannis Water System staff will be drafting an executive summary memo (derived from Kleinfelder's Phase 2 report) of recommendations to the BMWSB (Barnstable Municipal Water Supply Board). He states Kleinfelder will present the findings of the report after DPW approval.
5. Mary Dunn 4 well building – (Gilman absent) Wrobel reports that fine tuning of the control programming is currently being done. He states that project completion is projected by the end of the year; and notes that start-up permitting may take a bit longer.
6. Mary Dunn 16" Transmission Main – Wrobel reports construction has started; test holes being done and some piping being laid.
7. Mary Dunn Tank #1 Rehabilitation – Wrobel states that the contractor has completed the foundation repairs and waterproof coatings; All staff and management have approved the work and return to service is projected for 11/3/2025. Both Wrobel and Wilson express their gratification relative to the quality and efficiency of the contractor's work, stating their recommendations for future possible work.
8. Crocker Street Water Main Replacement – Wrobel states that the water main is installed and the connection of water services have begun.

It is mentioned how a new hire with DPW has been completed; his focus will be for the Water Supply Divisions projects.

Second run of FY2027 operating budget, capital, rates using our model, model consultant present (handout given) – Callocchia presents the updates made to the rate model after conversations with Keijser and Milne, projections are as follows:

- 4.5M Lead Service Line funding starting in FY 2028
- 15M per year in SRF loan funding for the new Straightway Treatment Facility starting in FY 2028
- Pushing the New Wells project out to FY 2033

Keijser adds that when looking at the Lead Service Line funding, 2M will be funded in 2027 and 4.5M is an estimate (on the higher side) for FY 2028; he states that the exact amount is yet to be determined due to the unknown inventory amount. Much discussion over rates and rate increases are displayed by many examples within the rate model to run different scenarios. O'Neil feels the increases would be best with higher now and lower rate down the road; Keijser agrees. Wilson asks Milne what the average rate increases have been for other projects within the town; Milne states that sewer projects are averaging around 5% yearly increases,

adding that these increases are projected for the next 20-30 years. Ehart asks if the proposed scenario would decrease the cash reserves (scenarios displayed). Keijser and Wilson state that some capital projects may need to be pushed out in order to maintain a steady cash reserve. Ehart suggests showing a neutral cash flow across the years. Board agrees to consider all scenarios presented for the future rate increase vote.

FY 2026 Capital Project Timetable (handout dated 11/13/2025 given) – Keijser reviews the information of the following capital projects approved by Town Council, totaling \$1,700,000:

1. Pipe Replacement and Upgrade Program, \$1.5M
2. Water Supply Wells, Pump Station and Treatment Plant repair and upgrade program: \$200,000

Lifting of the State of Water Supply Conservation, follow-up – Keijser states certification has been sent to MassDEP and the appropriate state authorities; adding that notification has been posted on the town website, public places and in the local newspaper. He adds that he wouldn't be surprised if this will need to be done again next year.

Groundbreaking ceremony Straightway Treatment Plant Project, follow-up – Wilson states that he thought the ceremony went really well and thanks all of whom were involved. Keijser thanks the board and all involved.

Presentation to Town Council, Thursday, November 6, 2025, follow-up – Wilson shares that the presentation explained water quantity relative to how much water the water system produces and how the system will meet and exceed the need. Keijser added that they explained how the treatment plant projects are not only about water quality, but also quantity.

Proposed 2026 meeting schedule, more in-person meetings, discussion – Wilson discusses that due to lack of all board members being present, the final decision will be made when all are present. Ehart adds that he is for more in-person meetings; and Stump states that what was previously discussed was fine with him. Members that are present are in agreement with the previously discussed potential changes of: more in-person meetings and a 5:30 PM start time.

Matters not reasonably anticipated by the Chair – None.

Everyone present wishes all a Happy Thanksgiving.

A motion is made and seconded to adjourn the Meeting.

**ROLL CALL VOTE: YES: Wilson, Ehart and Stump. The Meeting was adjourned at 6:01 PM.**

*Respectfully submitted,*

*Marcia Sellitto*

*DPW, Water Supply Division –Administrative Assistant*

Materials presented at meeting:

- Meeting Agenda November 18, 2025 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 10/21/2025 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- B.M.W.S.B. Monthly Report, October 2025 (*presented by:* Veolia)
- FY26 Pumping Projection, dated 11/13/2025 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection-FY'26, dated 11/13/2025 (*presented by:* Hans Keijser)
- Copy of Capital Project spreadsheet, dated 11/18/2025, from DPW (*presented by:* Matt Wrobel, Tyler Gilman absent)
- Copy of BMWSB Water Rate Model, dated 11/14/2025, from Callocchia-NewGen Strategies, LLC (*presented by:* Hans Keijser)
- CIP FY26 Timetable, dated 11/13/2025 (*presented by:* Hans Keijser)
- Newspaper Clippings (*presented by:* Hans Keijser)