

A meeting of the Town of Barnstable's Hyannis Water Board was held on May 16, 2023 at 5:00 PM remotely via ZOOM (as posted per instructions on the agenda) - "The May 16, 2023 meeting of the Hyannis Water Board shall be conducted remotely and shall be physically closed to the public. Alternative public access shall be provided as set forth below.

ALTERNATIVE PUBLIC ACCESS

Remote access and participation, please utilize the Zoom video link or telephone number and access meeting code:

Join Zoom Meeting <https://townofbarnstable-us.zoom.us/j/86088478985>

Meeting ID: 860 8847 8985, US Toll-free 1-888-475-4499

In attendance (On Zoom) were: Sam Wilson, Louise O'Neil, Amy Wrightson and Timothy Stump.

Staff present (On Zoom): Hans Keijser, Supervisor, Water Supply Division, Dan Santos, Director, DPW, Matt Wrobel, P.E., Project Engineer II – CWMP and Kris Clark & Gordon Starr, Town Council.

Also present (On Zoom): Kevin Sampson from Veolia.

A quorum being present (On Zoom), Chair Wilson called the meeting to order at 5:00 PM.

A motion was made and seconded to amend the agenda by moving up item #9- "Discussion of potential name change of the Hyannis Water Board" following item #4- "Capital project update by Michael Tieu, Senior Project Manager Water & CWMP".

**VOTE: Unanimous in favor. The Agenda is approved as amended.**

A motion was made and seconded to approve the 4/18/23 meeting minutes.

**VOTE: Unanimous in favor. The 4/18/23 meeting minutes are approved.**

Operations Report –

Sampson informs the board about the following distribution tasks, contract obligations for preventative maintenance, distribution issues and water main breaks that were addressed and/or repaired in the month of April:

- Staff prepared the Straightway Treatment plant to go back online.
- Curb stop valve was double checked to ensure turn-off due to a discovered flooded basement at an abandoned home located at 112 Dumont Street which previously experienced a fire.
- Carbon exchange was conducted at the Straightway Treatment facility on the #1 vessel.
- New refurbished well motor was installed and put back online at the Airport location
- Annual flushing program commenced on April 16, 2023.
- Annual Air Stripper inspection was completed at the Maher Treatment Plant location.
- Water main leak was located and repaired at 327 Arrowhead Drive.
- Repairs were made to some old, corroded piping at the Mary Dunn Treatment Plant.

Sampson informs the board that deliverables are on schedule and he explains that a jump in AWWA inspection numbers will occur in conjunction with the annual flushing. He informs the board that the leak detection survey is scheduled to start in the second week in June. He points out the great job that the office staff is doing relative to collections as seen in a \$100,000 decrease within the last month. Keijser concurs with the great job office staff is doing with collections. Wilson asks Keijser if there should be a procedure in place that occurs relative to vacant properties involved in a fire and water shut off; Keijser expresses that

he is not exactly sure what happened in the event with the property on Dumont Street, however, there is a procedure in place that works in conjunction with the fire department to shut off the water in these cases.

All required monthly reports and sampling were completed and submitted on time.

Capital project update by Mike Tieu, Senior Project Manager Water & CWMP (handout dated May 11, 2023 given) – Matt Wrobel is presenting for Tieu today and reviews the following projects and progress as follows:

1. New well exploration program, update – Wrobel informs the board that there is no change since the April meeting.
2. Pilot testing project Mary Dunn & Airport wells and Hyannis Port, Simmons Pond & Straightway wells- Wrobel informs the board that the Mary Dunn pilot work is complete with a final report expected in October, relative to the Mary Dunn & Airport project. He adds that there has been no change since April relative to the Straightway-Hyannisport project.
3. Lead Service Line Replacement – Wrobel explains that the executed contract for Kleinfelder has been received, kick-off meeting is completed and project has been assigned to (himself) Matt Wrobel, PE. He adds that a Request For Information (RFI) from Kleinfelder has been addressed and also electronic files (from Veolia, Hyannis Water System and GIS dept.) have been compiled for review.
4. Vineyard Wind / Phinneys Lane water main replacement project – Wrobel informs the board that the water main installation is complete and that the AC water main abandonment is ongoing.
5. Route 28 / Yarmouth Road project – Wrobel informs the board that MassDOT has three (3) water main relocations proposed for completion by the end of the year, he adds that an alternative design has been presented to MassDOT relative to avoidance of slated relocations and outages.
6. Route 28 East sewer expansion project, water main extension – Wrobel informs the board that the water work portion of this project is scheduled to commence in November of 2023 with coordination with Veolia and COMM water this summer.
7. Ocean Street Water Main – Wrobel informs the board that design is 100% complete with bid advertisement in the summer and work to commence in the fall of this year.
8. Mary Dunn 4 well building – Wrobel reports that the construction portion of this project's Invitation For Bid (IFB) package is under review.
9. Mary Dunn 16" Transmission Main – Wrobel informs the board that engineer has started the survey, base maps without utility information was received on 5/10/2023, and the engineering/design is ongoing.
10. Mary Dunn Tank #1 Rehabilitation – Wrobel reports that the tank inspection and report was completed on 4/13/2023, report on soil testing for presence of lead was completed on 5/4/2023 and the engineering/design is ongoing.

Wilson asks for more detail relative to the three water mains relocation under item #5, Keijser explains that it is relative to the coordination on when they need to be completed.

Discussion of potential name change of the Hyannis Water Board – (Wilson thanks Santos for being present at the meeting) Wilson informs the board that he has been in communication with Santos and Keijser in the past week discussing the potential name change to reflect more on the "Town of Barnstable" instead of the current "Hyannis" area. He expresses that they propose renaming the "Hyannis Water Board" to the "Barnstable Municipal Water Supply Board". Wilson asks the board for their thoughts and input. O'Neil asks if there would potentially be any confusion relative to the Barnstable Water Department that mainly services the Barnstable Village areas. Wilson expresses they feel that by adding the term "Municipal" to the heading it would serve the town (municipality) as a whole verses as individual villages. O'Neil asks of the

process on how to execute the change; Keijser expresses it would need a board vote and a letter drafted from the water board to the town manager. Keijser also expresses that the current “Barnstable” village water department is in actuality the “Barnstable Fire District” water supply. He explains in detail the numerous areas, businesses, well locations, etc. that the “Hyannis Water System” services that are actually located within the current “Barnstable Fire District” and “COMM” water system areas and vice versa. Santos adds that procedurally, in addition to Keijser’s recommendations of board vote and letter to town manager; the town attorney has advised him that the “ordinance” that the board was originally created under needs to be changed in order to change the name. He explains that this would be done at the town council level that would be facilitated through himself and the town attorney. Clark thanks both Keijser and Santos for the information and expresses the enlightening facts of the numerous “Hyannis Water System” facilities currently located within the village of Barnstable and welcomes the sharing of that information with the current West Barnstable residents. She feels this information and name change could ease their concern relative to the Hyannis Water System potentially encroaching upon their land for potential new well sources and see the numerous villages as a whole instead of individually. As a member of both town council and the water commission, Clark has been advocating for security of potential, future drinking water well sites for the Town of Barnstable. Keijser also adds that the residents of West Barnstable would also gain better fire protection. Board members are in agreeance of the board name change.

A motion is made and seconded to advise the town manager via letter to change to change the board name from the Hyannis Water Board to the Barnstable Municipal Water Supply Board.

**ROLL CALL VOTE: YES: Wilson, Wrightson, Stump and O’Neil. The board name change from the Hyannis Water Board to the Barnstable Municipal Water Supply Board is approved.**

Water Quality Report 2022, review & vote (copy given) – No questions are raised.

A motion is made and seconded to approve the Water Quality Report 2022 as presented.

**ROLL CALL VOTE: YES: Wilson, Wrightson, Stump and O’Neil. The Water Quality Report 2022 is approved as presented.**

Water Quality Report will be printed, distributed and posted by July 1<sup>st</sup> deadline.

Capital for FY 2024, Town Council Public Hearing & Vote, update – Wilson and Keijser were present at the town council meetings. Wilson informs the board of the approval of all of the capital projects presented for FY 2024.

Zone 1 acquisition program, update – Keijser informs the board that he has some draft letters to get out to the subcommittee in the next couple of weeks.

A matter not reasonably anticipated by the Chair – Wilson states Stump created some language to add to the bills relative to instruction on how to report water leaks. Keijser had language added to bills.

Meeting was adjourned at 5:36 PM.

*Respectfully submitted,*

*Marcia Sellitto  
DPW, Water Supply Division –Administrative Assistant*

Materials presented at meeting:

- Meeting Agenda May 16, 2023 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 4/18/2023 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- H.W.B. Monthly Report, April 2023 (*presented by:* Veolia)
- FY '23 Pumping Projection spreadsheets, dated 5/11/2023 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection-FY'23, dated 5/11/2023 (*presented by:* Hans Keijser)
- Copy of Capital Project spreadsheet, dated 5/11/2023 (*presented by:* Mike Tieu)
- Copy of Water Quality Report 2022, (*presented by:* Hans Keijser)
- Copy of Approved Water Usage Rates for July 1, 2023 to June 30, 2024, dated 4/24/2023 (*presented by:* Hans Keijser)
- Copy of Approved Service Fees for Fiscal Year 2024 for July 1, 2023 to June 30, 2024, dated 4/24/2023 (*presented by:* Hans Keijser)
- Copy of Approved Water Usage Rates for July 1, 2023 to June 30, 2024, dated 4/24/2023 (*presented by:* Hans Keijser)
- Copy of Chapter 241. Administrative Code, Article III. Multiple-Member Appointive Organization, § 241-38.A. Hyannis Water Board, dated 7/19/2019 (*presented by:* Hans Keijser)
- Copy of Proposed Operating Budget Fiscal Year 2024, dated 4/20/2023 (*presented by:* Hans Keijser)
- Newspaper Clippings