

A meeting of the Town of Barnstable's Hyannis Water Board was held on December 18, 2018 at 3:00 PM in the Selectman's Conference Room, 367 Main Street, 2nd Floor, Hyannis, MA.

In attendance were: Steve O'Neil, Jonathan Jaxtimer, Tom Holmes, Harold Tobey and Mark Sexton.

Staff present: Hans Keijser, Supervisor, Water Supply Division and Mark Milne, Director, Finance.

Also present: Mike Leahy from Suez Water, Eric Callocchia from MFSG, Steve Seymour and Sue Phelan, residents.

A quorum being present, Chair O'Neil called the meeting to order at 2:54 PM.

A motion was made and seconded to approve the agenda.

VOTE: Unanimous in favor. The Agenda is approved.

A motion was made and seconded to approve the 11/20/18 meeting minutes.

VOTE: Unanimous in favor. The 11/20/18 meeting minutes are approved.

Operations Report –

Leahy reports that the media in the Mary Dunn #2 carbon filter was changed out. He states that while the Straightway tank was taken out of service for annual cleaning the outside of the tank was power washed due to development of unsightly mold. Leahy informs the board of the leaks and issues this month included: (2) sub-standard hydrants located on Linda Lane and Carlotta Avenue were replaced, a service leak was found on 11/23/18, for McDonald's on Route 132 and repaired. He states that an upgrade to the Hyannisport treatment plant included a new sodium hydroxide application bench. He informs the board that an automatic flushing hydrant was installed on 7th Avenue in Hyannisport to improve and maintain chlorine residual levels in the system due to the high amount of seasonal homes in the area not used during the winter months.

All required monthly reports and sampling were completed and submitted on time.

FY 18 financial report for the DPW Water Supply Division, Mark Milne, Finance Director (handout given out by Milne, figures as of June 30, 2018) – Milne informs the Board that the FY'18 financial status of the Water Supply Division is still OK. He states that the Water Supply Division is still relying on reserves and the proposed rate increase will enable getting back to the recommended reserves in 5 years. Milne added that the positive revenues and strict operating expense regulation made by the department has resulted in a positive net income fund equity. He adds that the approximate 10 M debt for the new Maher treatment plant will be funded through the Mass Clean Water Trust at a rate of 2%; he explains this will result in a substantial savings. Milne states it was another positive year for the water supply enterprise fund.

Finalize & vote on: –

- 8% rate increase for the next 3 years (average increase of \$8.38 per quarter for customers), this would enable the water system to be at a 4 month reserve in 5 years. Retention of reserves is essential. Milne adds that the board is very conscientious for the rate payers.

A motion was made and seconded to recommend a rate increase of 8%.

VOTE: Unanimous in favor. The recommended rate increase will be 8%.

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TOWN CLERK

FY 2020 Capital Improvement Plan (handout dated 10/19/2018 given) –

A motion was made and seconded to approve the 2020 Capital Improvement Plan as presented.

VOTE: Unanimous in favor. The presented 2020 Capital Improvement Plan is approved.

FY 2020 Operating budget for the Water Supply Division

A motion was made and seconded to approve the presented provisional FY20 operating budget.

VOTE: Unanimous in favor. The presented FY20 operating budget is approved as a provisional budget.

Well reactivation project, Mary Dunn 4 well, request for additional funding, public hearing & Town Council vote on Thursday, December 20th, 2018 at 7:00 PM, discussion – Keijser informs the board that the request will be voted on by Town Council. Keijser invites the board to attend.

New wells on the State's Fish & Wildlife land of Mary Dunn Road, proposed requirement, discussion – Keijser informs the board that since the inception of contamination issues, the water department (along with the State's Fish & Wildlife) have been exploring options for new wells upon their land. He explains that meetings, samplings and modeling have been conducted. The State's Fish & Wildlife have presented an email (from Jason Zimmer, dated 11/26/2018) outlining general requirements if the town wants to proceed with using their land for new wells. Upon review of the elements, it was deemed that the requirements are excessively restrictive and not in the best interest of the water system. The board recommends treating existing wells and continue to look for new well locations. Keijser will attend a meeting with F&W on 1/7/2018. O'Neil will have a meeting with Ells before the January meeting.

Barnstable County Fire Training Academy, DEP letter and discussion (letter from DEP, dated 11/21/2018 given) – The DEP visited the BCFTA site and directed them to conduct many measures of remediation. Keijser thanks the people involved whom sent letters to DEP relative to this concern.

Capital Project Update –

Projects:

- Mass DOT Rte. 28 / Yarmouth Road Project, update – Keijser informs the board that there is nothing new to report relative to this project.
- Straightway 1 Well reactivation, update – Keijser informs the board that they are waiting for the pump to arrive for this project.
- Mary Dunn 4, replacement well construction, Weston & Sampson, update – Keijser informs the board that they are pending Town Council approval for addition funds for this project (details above).
- Maher Filtration Plant, treatment for PFAS, 1,4 Dioxane and Manganese & Iron, update – Keijser informs the board that the engineering amendment has been approved. Tata & Howard will implement a final design then it will go out to bid.

- Mary Dunn 2 pipe replacement & drainage work, under construction, update – Keijser informs the board that NSTAR finally was on site last week. He also adds that the fencing is currently being worked on.
- Cleaning & Lining job on Main Street East, construction update – Keijser reports that this project is currently in the winter lull, they will return in the spring for final cleanup, loam and seeding of the area.

Meeting was adjourned at 4:31 PM.

Respectfully submitted,

Marcia Sellitto

DPW, Water Supply Division –Administrative Assistant

Materials presented at meeting:

- Meeting Agenda December 18, 2018 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 11/20/18 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- H.W.B. Monthly Reports, November 2018 (*presented by:* Suez Water)
- FY '19 Pumping Projection spreadsheets, dated 12/12/2018 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection spreadsheets, dated 12/12/2018 (*presented by:* Hans Keijser)
- Copy of the Hyannis Water Board Administrative Code § 241-38A, dated 8/1/14 (*presented by:* Hans Keijser)
- Copy of the Water Supply Enterprise Fund financial documents for FY18 (*presented by:* Mark Milne)
- Copy of the Rate Model Output, Water Rate Study (*presented by:* Eric Callocchia, MFSG)
- Copy of CIP FY20 Rational, dated 10/19/18 (*presented by:* Hans Keijser)
- Copy of Proposed Operating Budget Fiscal Year 2020, dated 12/6/18 (*presented by:* Hans Keijser)
- Copy of Town Council Appropriation Order 2019-059 and Summary for Town Council meeting Public Hearing on 12/20/2018 (*presented by:* Hans Keijser)
- Copy of email from Jason Zimmer, FW, and dated 11/23/18 (*presented by:* Hans Keijser)
- Copy of letter from DEP to Barnstable County, RE: BCFTA, dated 11/21/18 (*presented by:* Hans Keijser)
- Newspaper clippings (*presented by:* Hans Keijser)

