

A meeting of the Town of Barnstable's Hyannis Water Board was held on January 16, 2018 at 3:00 PM in the Planning & Development Conference Room, 367 Main Street, 3rd Floor, Hyannis, MA.

In attendance were: Steve O'Neil, Jonathan Jaxtimer and Tom Holmes.

Staff present: Hans Keijser, Supervisor, Water Supply Division, Daniel Santos, Director-DPW, David Houghton, First Assistant Town Attorney, Mark Milne, Director, Finance, Dale Saad, Ph.D., Senior Project Manager and Elizabeth Jenkins, Director, Planning & Development.

Also present: Mike Leahy from Suez Water.

A quorum being present, Chair O'Neil called the meeting to order at 3:04 PM.

BARNSTABLE TOWN CLERK

A motion was made and seconded to approve the agenda.

2018 FEB 20 PM 3:58

**VOTE: Unanimous in favor. The Agenda is approved.**

A motion was made and seconded to approve the 12/19/17 meeting minutes.

**VOTE: Unanimous in favor. The 12/19/17 meeting minutes are approved.**

#### Operations Report –

Leahy reports that the Mary Dunn #1 well was rehabilitated in December and the Hyannisport well will be rehabilitated in January. He informs the board that interviews were conducted for the open O&M position; a candidate has been chosen and she has started on January 8<sup>th</sup>. They will conduct interviews for the recent collections position opening in the office. Leahy reports that a considerable leak was detected in the manway at the Mary Dunn #2 site, resulting in Calgon representatives returning to replace the gasket, it is now back online. He reports that a gas fired heater was replaced at the Maher Treatment Plant, as well as two others which have been repaired.

All required monthly reports and sampling were completed and submitted on time.

Public hearing for FY19 water rates & fees, date – Keijser reports to the board that the date is yet to be determined. He will inform the board upon selection.

SDC (System Development Charge) Charges, payments & betterments to promote small business investment – O'Neil expresses commercial customers concerns relative to System Development Charges (SDC) in Hyannis. He asks if there is any possibility of creating a betterment program to enable these customers to make improvements and be charged betterment on their tax bill. Keijser adds that these are capital funds, not part of the operating and maintenance budget. Keijser inquires who would be eligible for such program (commercial, residential, non-profit). O'Neil expresses this should be offered to all customers across the board. Upon further discussion, it is agreed that this needs to be researched in detail and see if any other entities are offering a similar program. Milne expressed that there also would need to be some kind of recourse instated in such program to recoup funds. Attorney Houghton suggests researching the county septic loan program. He states that the legal department's advice will be based on specific questions, like: can this SDC be portioned and who may qualify? Houghton asked to develop a list of questions for the legal department for advisement.

New GIZ (Growth Incentive Zone) application, map (map handout) – Keijser explains and reviews the map distributed that displays the Hyannis Water System areas of potential improvement needs in the GIZ District. He explains that the most problematic areas are those displayed with red lines which show no

water capacity in the area (ex. Old Colony Road). O'Neil suggests bringing in funds through grants to start resolving these issues.

## FY 18 Capital Project Update –

### Projects Update -

- Mass DOT Rte. 28 / Bearses Way Project, progress – Keijser reports that the water aspect of this project is completed for the winter and will resume with pressure testing, chlorination, flushing and connections in the spring 2018.
- Mass DOT Rte. 28 / Yarmouth Road Project update – Keijser reports that 100% of the water supply design is completed and is ok, however he stresses that the drainage plans are not good and his concerns are relative to the protection of the Maher wells of the water system.
- West Main Street, Cleaning and Lining job, update – Keijser reports that this project is completed. Some of the final loam and seeding will be redone in the spring.
- Mary Dunn, gas conversion, update – Keijser reports this is being done now.
- Straightway 1 well reactivation, update – Keijser reports this is being prepared to go out for bid.
- New sources study, Phase 1 report, Update – Keijser reports this report is projected to be received either this or next week.
- Mary Dunn 4, replacement well construction, Weston & Sampson, Update – Keijser reports that the pump test is projected to be done either this or next week –weather permitting.
- Maher Treatment Plant, treatment for PFOS/PFOA, 1, 4 Dioxane and Manganese & Iron, pilot study report, Update – Keijser informs the board the report is under review and will get copies to the board soon.
- Mary Dunn #1 water storage tank, roof replacement and appurtenant work, under construction, Update – Keijser informs the board that this is shut down for the winter. Final pavement and roof replacement to commence in April.
- Mary Dunn #2 pipe replacement and drainage work, Contract with J. D'Amico under review – Keijser informs the board that the contract has been awarded to J. D'Amico
- Design of Cleaning & Lining job on East Main Street, Update – Keijser reports that this is projected to go out to bid in the spring and project commencement after Labor Day.

Matters not reasonably anticipated by the chair – Keijser invites the members of the board to a billing software and work order system demonstration that will take place at the water department next Wednesday from 9a.m. – 3p.m. He also informs the board that the Town will continue the conversation with Massachusetts Fish & Wildlife on Thursday relative to modelling groundwater flow and test well drilling.

Meeting was adjourned at 4:04 PM.

*Respectfully submitted,*

*Marcia Sellitto*

*DPW, Water Supply Division –Administrative Assistant*

Materials presented at meeting:

- Meeting Agenda January 16, 2018 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 12/19/17 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- H.W.B. Monthly Reports, December 2017 (*presented by:* Suez Water)
- FY '18 Pumping and Revenue Projection spreadsheets, dated 1/9/2018 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection spreadsheets, dated 1/9/2018 (*presented by:* Hans Keijser)
- Copy of Town of Barnstable-Growth Incentive Zone Map, created by TOB-GIS (*presented by:* Hans Keijser)
- Copy of Agenda for Demonstration presented by Cusi for Wednesday, January 24, 2018 (*presented by:* Hans Keijser)
- Newspaper clippings (*presented by:* Hans Keijser)