

A meeting of the Town of Barnstable's Hyannis Water Board was held on May 12, 2009 at 3:15 PM in the Growth Management Conference Room, 367 Main Street, Hyannis, MA.

In attendance were Deb Krau, Skip Simpson, Tom Holmes, Rebecca Baxter, and Peter Cross.

Staff present were Hans Keijser, Supervisor, Water Supply Division and Dale Saad, Ph.D., Special Projects Manager. Mark S. Ells, DPW Director arrived later.

Also present was Richard Andres.

A quorum being present, Chair Krau called the meeting to order at 3:20 PM.

The Agenda was approved.

The February 10, 2009 minutes were approved and the April 28, 2009 minutes were approved as amended.

In response to a question from the Board, Keijser said that the Barnstable Country Fire Academy water usage will be metered in early FY2010 and an actual bill based on usage will be issued by January 2010. Keijser will send a letter advising the Academy of this change and obtain pricing for the meter installation.

Garden Hilton update – Krau said that Bornstein has agreed to pay his fair share when the water main is upgraded. The attached letter was sent to the Planning Board and Town Manager. The Planning Board has proposed an amendment to the Regulatory Agreement that the developer will put in the main from Mary Dunn Road to the hotel. Krau said that amendments have been made and proposed to the regulatory agreement, some were offered by the developer. The agreement is still in negotiation. Krau said that she has stressed throughout that the Board neither supports nor opposes the project, it just wants to be fair to the rate payers.

Operations Contract - Krau said the Town Council has approved a five year initial term with United Water, with up to three additional five year terms upon Town Council approval.

Ells joined the meeting at this point and advised the Board that the Town has submitted for eligibility all of its planned capital projects – specifically the Schedule A projects, which includes the 5 years of \$1 million pipe replacement per year and \$1 million for pump rehab and well rehabs. The Town took its 5 year plan and consolidated it into one year, making the Town eligible for \$13 million in SRF funds. This will cover project costs at 2% interest plus a 14.1% principal subsidy. The Town can submit the project for payment after the bid and get funding approved with each step. Design has to be completed by August 1st. Ells said the Town used this strategy for wastewater. All money will be spent in 2009, there are no subsidies in future years.

Presently the South Street project is going forward with \$1.7 million under the wastewater program, the water pipe replacement can be piggy backed onto this work. SCADA, the air stripper, and well rehab for 3 years can also be bundled into this year.

Simpson sees some value in preserving the MTBE funds. Cross agreed, providing it doesn't go away. Ells recommends committing all the MTBE funds to programs to secure the money. At least two-thirds of the water tank could be done with that money and the Lorusso grant.

In addition to South Street and the pipe replacement – does the Board want to package up anything else? SCADA is budgeted for \$440,000 but could cost less, we don't need an absolute cost at this point, funding is available after the work is done.

The 2011, 2012, and 2013 work will be accelerated in the well rehab program. Ell recommends linking borrowing to the useful life of what you are buying – SCADA typically lasts 10 years.

A Motion was made and seconded to amend the previous Board vote on the air stripper and SCADA to change the source of funding from the MTBE funds to borrow to take advantage of Stimulus funds.

VOTE: Unanimous

A Motion was made and seconded to perform 3 years of well rehabilitation work, budgeted at \$600,000, with SRF Stimulus funding

VOTE: Unanimous

The current approved FY 2010 well rehabilitation money will be retained to pay for generators.

A Motion was made and seconded to submit to the Town Council a capital expenditure request of \$1.7 million to be borrowed to provide funds for the Maher 2 to Yarmouth Road with a 12" main, well rehab and replacing the South Street water mains with a 12" main.

VOTE: Unanimous

Residential collections update – pressure was put on Legal to finalize the policy and they came through so that the policy will be in place and ready for the new operations company. Keijser will restart the process when the new billing company begins sending out bills with the information on the bill. For this year's lien process only commercial accounts and tenant occupied residential buildings will be submitted. Residential account liens will be referred for the Fall, 2010 tax bill.

Tank Design and Siting Support – Keijser and Saad are working on the RFP. A draft will be done ASAP.

The proposed Rules and Regulations remains stuck in Legal. They will give an update of their review process in June.

The Board developed questions for the interviews for the Cost of System Survey RFP.

Do you have any experience in specific to our case with fire hydrants
Can you meet our timetables? We are behind in schedule
Can you provide staff support for meetings here? Only one proposer is a local company.
Are there any technical issues related to compatibility of systems?

Operations – Keijser said they are starting the operations contractor change-over, personnel is talking with the new operators and all current employees have been invited to dinner next week by United. The new billing company has started working on the system takeover. Keijser has met the United to discuss what the problems with WWP have been and what changes need to be made, especially on Collections. United has contacted Water Pollution Control, Information Systems and Finance to discuss various issues concerning coordination of operations. There have been some issues with getting customer data transferred from WWP to United.

Keijser said a gooseneck leak by the High School is being repaired today. Flushing is starting next week and the large storage tank has been checked out. Press releases are out on the flushing program.

Keijser said the FY 2010 Operating Budget needs to be reviewed and approved, he will email it to the Board. Basically the budget is the same as last year, except debt service increased. Insurance was determined to be too low, according to the Finance Committee, so coverage has been increased. The transfer to the General Fund increased to cover the increase in property insurance.

Keijser advised the Board that Cape Cod Hospital has 2 domestic lines coming in from the Town of Yarmouth water system and several lines coming in from the Hyannis system. The shut offs for both water systems are always open so all water is mingled. The hospital system feeds from whatever line has the highest pressure and at 15 - 20 psi, the Hyannis Water System has more pressure than Yarmouth, so Hyannis always feeds the Hospital, except during hydrant flushing, when the shut offs are closed.

Professional services – The new contract is less costly, the excess will be spent on other things. If the money is not used, it then reverts to the reserve fund.

A Motion was made and seconded to approve the operating budget as submitted.

VOTE: Unanimous.

Keijser noted that the Water Withdrawal License requires that there be conservation actions undertaken by water providers. To this end, the Hyannis Water Supply will be taking part in a community service water conservation fair on August 8, 2009.

There being no further business, the meeting was adjourned at 5:40 PM.

Respectfully submitted,

Denise Geoffrion