

# APPOINTMENTS COMMITTEE MEETING

June 10, 2025

3:30PM

Councilor Kristin Terkelsen, Chair  
Councilor Jeffrey Mendes  
Councilor John Crow  
Councilor Seth Burdick  
Councilor Charles Bloom

## MEETING MINUTES

Councilor Mendes, opened the meeting of the Appointments Committee in the Selectmen's Conference Room at 3:35pm and made the following announcement:

This meeting is being recorded and will be rebroadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone else is recording this meeting and, if so, please make their presence known. This meeting will be replayed via Xfinity Channel 8 or high-definition Channel 1072. It may also be accessed via the Government Access Channel live video on demand archives on the Town of Barnstable's website: <https://streaming85.townofbarnstable.us/CablecastPublicSite/?channel=1>

The administrator to the Town Council took Roll call, all members present in the Selectmens Conference Room except Councilor Kristin Terkelsen (prior commitment)

Chair of Committee asked for public comment, Mr. Morin from Cotuit is observing, but may have questions at another time.

Chair of Committee welcomed the first applicant: Frank Ward, who has applied to serve on the Comprehensive Financial Advisory Committee

Town of Barnstable Application Form Board/Commission/Committee Application Form	
Name: <u>Frank Ward</u>	Address: <u>60 Quaker Road Cotuitville</u>
Mailing Address: <u>same</u>	E-mail: <u>FWARD55@gmail.com</u>
Telephone: (H) <u>-</u> (W) <u>-</u> (Cell) <u>401-487-0715</u>	
Educational Background: <u>BS in Accounting / MBA in Finance / Retired CPA MAI RFE</u>	
Work Experience: <u>Municipal Auditor / Financial Planning / Retired CFO</u>	
Are you a resident and registered to vote in the town of Barnstable? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Have you applied in the past? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please when & which committee:	
REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.	
Please check (not more than five) of interest:	
<input type="checkbox"/> Airport Commission	<input type="checkbox"/> Elderly & Disabled Taxation Aid Committee
<input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee	<input type="checkbox"/> Golf Committee
<input type="checkbox"/> Board of Assessors	<input type="checkbox"/> Historical Commission
<input type="checkbox"/> Board of Health	<input type="checkbox"/> Housing Committee
<input type="checkbox"/> Community Preservation Committee	<input type="checkbox"/> Human Services Committee
<input checked="" type="checkbox"/> Comprehensive Financial Advisory Committee	<input type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Infrastructure & Energy Committee
<input type="checkbox"/> Council on Aging	<input type="checkbox"/> Jane Eshbaugh Community Service Award Committee
<input type="checkbox"/> Cultural Council (Mid-Cape)	<input type="checkbox"/> JFK Memorial Trust Fund
<input type="checkbox"/> Disability Commission	<input type="checkbox"/> Open Space Committee
	<input type="checkbox"/> Licensing Authority
	<input type="checkbox"/> Old Kings Hwy Historic District Commission
	<input type="checkbox"/> Planning Board
	<input type="checkbox"/> Recreation Commission
	<input type="checkbox"/> Sandy Neck Board
	<input type="checkbox"/> Scholarship Committee
	<input type="checkbox"/> Shellfish Advisory Board
	<input type="checkbox"/> Trust Fund Advisory Board
	<input type="checkbox"/> Waterways Committee
	<input type="checkbox"/> Youth Commission (high school students)
	<input type="checkbox"/> Zoning Board of Appeals
Signature: <u>Frank Ward</u>	Date: <u>5/25/25</u>
<small>NOTE: The state conflict of interest law prohibits committee members from participating in any matter in which the committee member has a financial interest or in any matter in which any of the following have a financial interest: the committee member's immediate family or partner, a business organization in which the committee member serves as officer, director, trustee, partner or employee, or any person or organization with whom the committee member is negotiating prospective employment. "Immediate family" includes the committee member and spouse, and their parents, children, brothers, and sisters. Are you aware of any such financial interests that would potentially impact your ability to fully participate as a committee member in the committee(s) on which you wish to serve? If yes, please provide a brief explanation.</small>	
YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

Mr. Ward has been in the financial world his entire career, attended the Citizens Academy and enjoyed hearing about all the different departments, mentioned he believes the Town of Barnstable has a solid financial department and leadership, and admires Mr. Milne and his team for a complete financial

package every year. Has watched some of the CFAC meetings and would like to be involved in the process, he likes trend analysis, and financial planning. Coaches Basketball at the Hyannis Youth and Community Center.

Committee members welcomed Stephanie Parish who has applied for the Council on Aging.

Town of Barnstable  
Application Form  
Board/Commission/Committee Application Form

Name: Stephanie Parish Address: 19 Ladd Rd, Centerville, MA 02632  
Mailing Address: (Same) E-mail: Stephanie.L.Parish@gmail.com  
Telephone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (Cell) 508-517-2182  
Educational Background: MFA - Sloan School, MIT, BA - Converse - Amherst College  
Work Experience: 20 years nonprofit fundraising; 5 yrs PR and Communications (Concord)  
Are you a resident and registered to vote in the town of Barnstable? Yes ☒ No ☐ Have you applied in the past? Yes ☐ No ☒ If yes, please when & which committee: \_\_\_\_\_

REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.

Please check (not more than five) of interest:

<input type="checkbox"/> Airport Commission	<input type="checkbox"/> Elderly & Disabled Taxation Aid Committee	<input type="checkbox"/> Old Kings Hwy Historic District Commission
<input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee	<input type="checkbox"/> Golf Committee	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Board of Assessors	<input type="checkbox"/> Historical Commission	<input type="checkbox"/> Recreation Commission
<input type="checkbox"/> Board of Health	<input type="checkbox"/> Housing Committee	<input type="checkbox"/> Sandy Neck Board
<input type="checkbox"/> Community Preservation Committee	<input type="checkbox"/> Human Services Committee	<input type="checkbox"/> Scholarship Committee
<input type="checkbox"/> Comprehensive Financial Advisory Committee	<input type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission	<input type="checkbox"/> Shellfish Advisory Board
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Infrastructure & Energy Committee	<input type="checkbox"/> Trust Fund Advisory Board
<input checked="" type="checkbox"/> Council on Aging	<input type="checkbox"/> Jane Eshbaugh Community Service Award Committee	<input type="checkbox"/> Water Quality Advisory Committee
<input type="checkbox"/> Cultural Council (Mid-Cape)	<input type="checkbox"/> JFK Memorial Trust Fund	<input type="checkbox"/> Waterways Committee
<input type="checkbox"/> Disability Commission	<input type="checkbox"/> Land Acquisition & Preservation Committee	<input type="checkbox"/> Youth Commission (high school students)
	<input type="checkbox"/> Licensing Authority	<input type="checkbox"/> Zoning Board of Appeals

Signature: Stephanie Parish Date: 11/20/24

NOTE: Return completed form to: Barnstable Town Council Office, 367 Main St., Hyannis 02601, or FAX to: 508-862-4770. Or attach your application and email to [Cynthia.Lovell@town.barnstable.ma.us](mailto:Cynthia.Lovell@town.barnstable.ma.us)  
Additional documents (letter of interest & resume) should be included as well. Please apply at all times even if a vacancy does not exist, as the membership changes often. If there are no current vacancies in your choice of appointment, your application will be kept on file for 2 years for future reference. Rev 01/19/2

Ms. Parish mentioned that she was involved in non-profit organizations when she was employed, retired approximately 2 years ago, would like to remain active in her community and has attended the Council on Aging meetings and would like to participate.

Committee members reviewed and discussed the reappointments to Boards/Committees/Commissions, Councilor Mendes asked the members of the Appointments Committee if any member had any issues or concerns with the list, Administrator to the Town Council asked on behalf of the Chair to remove the Hyannis Main Street Waterfront Historic District Commission from the reappointments list and move it for discussion to a future meeting, the members of the Appointments Committee present all agreed to remove the Hyannis Main Street Waterfront Historic District Commission from the reappointments and moving them to a future Appointments Committee meeting as decided on by the members of the Appointments Committee, seeing no issues, the motion was made by Councilor Burdick to accept the reappointments as written with the removal of the Hyannis Main Street Waterfront Historic District Commission, this was seconded by Councilor Bloom, all members present voted in favor of the reappointments as written.

**Airport Commission:** Bradley Bailey, as a regular member term expiring 06/30/2028; Mark Guiod, as a regular member, to a term expiring 06/30/2028; **Board of Health:** Donald Guadagnoli, MD, as a regular member to a term expiring 06/30/2028; Steven Waller, MD, as a regular member to a term expiring 06/30/2028; **Community Preservation Committee:** Steven Robichaud, as a Planning Board representative member, to a term expiring 06/30/2028; Farley Lewis, as a regular member to a term expiring 06/30/2028; **Comprehensive Financial Advisory Board:** Lillian Woo, as a regular member to

a term expiring 06/30/2028; Charistopher Lauzon, as a regular member to a term expiring 06/30/2028; **Disability Commission:** Patricia Ericson-Taylor, as a regular member to a term expiring 06/30/2028; **Golf Committee:** Mark Bushway, as a regular member to a term expiring 06/30/2028; Susanne Conley, as a regular member to a term expiring 06/30/2028; Geoffrey Converse, as a regular member to a term expiring 06/30/2028; William Sylva, as a regular member to a term expiring 06/30/2028; **Historical Commission:** Jack Kay, as a regular member to a term expiring 06/30/2028; **Housing Committee:** Eileen Elias, as an alternate member to a term expiring 06/30/2028; Chris Beach, as a regular member to a term expiring 06/30/2028; **Infrastructure and Energy Committee:** Jane Ward, as a regular member to a term expiring 06/30/2028; Barry Sheingold, as a regular member to a term expiring 06/30/2028; **John F. Kennedy Memorial Trust Fund Committee:** William Murphy, as a Recreation Commission Representative member to a term expiring 06/30/2028; Wendy Northcross, as a regular member to a term expiring 06/30/2028; **Licensing Authority:** John Flores, as a regular member to a term expiring 06/30/2028; Jessica Sylver, as an associate member to a term expiring 06/30/2028; **Recreation Commission:** James O'Leary, as a regular member to a term expiring 06/30/2028; **Sandy Neck Board:** William Monroe, as a member at large, to a term expiring 06/30/2028; William Carey, as a member at large to a term expiring 06/30/2028; **Shellfish Committee:** William Cherepon, as a member at large to a term expiring 06/30/2028; Gloriann Hurwitz, as a member holding a family permit to a term expiring 06/30/2028; **Waterways Committee:** Jacob Angelo, as a regular member to a term expiring 06/30/2028; Todd Walantis, as a regular member to a term expiring 06/30/2028; **Zoning Board of Appeals:** Larry Hurwitz, as an associate member to a term expiring 06/30/2028; Paul Pinard, as a regular member to a term expiring 06/30/2028.

Councilor Mendes asked the members if they would like to make any motions for the interviews conducted this evening.

Councilor Bloom made the motion to recommend to the full Council Stephanie Parish, to the Council on Aging as a regular member to a term expiring 06/30/2028, this was seconded by Councilor Burdick, all members present voted in favor to recommend to the full Council Stephanie Parish, to the Council on Aging as a regular member to a term expiring 06/30/2028.

Councilor Crow made the motion to recommend to the full Council Frank Ward, to serve on the Comprehensive Financial Advisory Committee as a regular member to a term expiring 06/30/2027, this motion was seconded by Councilor Bloom, all members present voted in favor of recommending to the full Council Frank Ward, to serve on the Comprehensive Financial Advisory Committee as a regular member to a term expiring 06/30/2027.

Councilor Mendes asked the committee members to discuss the letters from the following committees submitted by the Committee Chairs for members that are currently serving. **Council on Aging:** Request from the Chair and members to move board member Christine Beer from an Associate member to Regular member to a term expiring 06/30/2028; **Historical Commission:** Letter from the Chair of the Historical Commission recommending Barbara Cuggino DeBiase serve as the Historical Representative member to the Community Preservation Committee to a term expiring 06/30/2028.

All members present voted in favor of the requested recommendations from the respective committee Chairs and its members.

Councilor Mendes asked for a motion from the members to accept the meeting minutes of April 29, 2025, all members present voted in favor of accepting the meeting minutes of April 29, 2025, as written.

Committee members decided on the next meeting date as June 24, 2025, at 3:30pm in the Selectmen's Conference Room.

Councilor Mendes asked for a motion to adjourn, Councilor Burdick made the motion to adjourn, this was seconded by Councilor Bloom, all members voted in favor of adjournment.

ADJOURN: 5:04 pm