



## CAPE COD GATEWAY AIRPORT COMMISSION

Tuesday, March 19, 2024

Meeting to be held On-line at 4:00 PM - Via link below:

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Find your local number: <https://townofbarnstable-us.zoom.us/u/kjrw4WDOh>

- This meeting will be replayed via Xfinity Channel 8 or high definition Channel 1072. It may also be accessed via the Government Access Channel live video on demand archives on the Town of Barnstable's website:  
<https://streaming85.townofbarnstable.us/CablecastPublicSite/?channel=1>

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### 1. Call to Order

- a. This meeting of the Cape Cod Gateway Commission meeting is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone else is recording this meeting and, if so, to please make their presence known.

### 2. Roll Call

### 3. Pledge of Allegiance

### 4. Minutes of the previous meetings:

February 20, 2024

### 5. Public Comment



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480 Barnstable Rd, Hyannis, MA 02601 | [flyHYA.com](http://flyHYA.com) | 508.775.2020

KATIE RILEY SERVIS Airport Manager | MATTHEW T. ELIA Assistant Airport Manager

## 6. Commissioners Response to Public Comment

## 7. Report from Sub-Committees

- Finance (*Commissioners Weil, Flores, Bailey*)
- Infrastructure & Marketing (*Commissioners Bierwirth, DiGeorge, Guidod*)

## 8. OLD BUSINESS

COM0224-3 Approval of Lease Agreement by and Between Cape Cod Gateway Airport and American Airlines, Inc.

COM0224-4 Approval of Lease Agreement by and Between Cape Cod Gateway Airport and Atlantic Aviation.

## 9. NEW BUSINESS

COM0324-1 Update from WS Development on The Landing at Hyannis

COM0324-2 Approval of Airport Commission support of any entity at the Federal, State, County, or Town level interested in conducting a regional Transportation Study

## 10. Report of Special Committees

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments

## Updates:

- Monthly Financial Review (Finance)
- Strategic Planning Subcommittee Development – Mark Guidod (Chair)
  - Future workshop to update the Strategic Plan
  - Committee members to select initial meeting date
- American Airlines Update
- Electric Aviation Update
  - Airport Management has continued conversations with tenants and hopefully new tenants (MassDOT)
  - A draft lease has been completed for BETA of VT to install a facility on the East Ramp and perhaps a smaller facility at Hangar II on the North Ramp
    - Site visits occurred on 11-1-2023 by the engineering firm and development team to assess site.
    - ALP updated in February 2024 with this new piece of infrastructure
    - Lease review in BETAs court
    - Next meeting with BETA scheduled for Monday 3/18/2024 @ 3PM
  - Conversations have stalled with Southern Airways Express and Surf Air Mobility regarding HYA as a local for hybrid aircraft operations. We hope to resume conversations.
  - Transend Air introductions made, and Airport Management requested a meeting, conversations need to resume.
  - MassDOT Procurement for Smart Grid program underway



- Phase I nearing completion with draft reports anticipated for end of March 2024
  - Phase II about to start
  - August/September 2024 – we will need to request implementation funding for the above planned process
- WS Development Update
  - April 2024 Commission meeting
- Projects Update/Status
  - Tower HVAC Project
    - Project update by Matt Elia/Chris Bostwick
  - Equipment Purchases
    - Project update by Matt Elia/Chris Bostwick
  - ARFF/Maintenance Facility Floor Drain Improvements Project
    - Project update by Matt Elia/Chris Bostwick
  - Cape Air Hangar Door Replacement
    - Project update by Matt Elia/Chris Bostwick
- Airport Environmental Assessment Status (<https://flyhya.com/airport-info/environmental-assessment/>)
  - General Update
  - Draft Environmental Assessment (EA)(the federal action)/Environmental Impact Report (DEIR) (the state action) submitted jointly received 15 comments from the public
  - Comment Period extended into February (over 2 months review offered to the community)
  - Secretary's Certificate received – this gives us marching orders for a Scope of Work and development of the Final Environmental Assessment (EA)(the federal action)/Environmental Impact Report (FEIR)
- PFOS/Public Involvement Plan & Update
  - Approval of mitigation funding to DPW in February 2024
  - Town Council Workshop in April to go over the airports process to date
  - Next steps = Town Council meeting for funding transfer (April)
- Upcoming Events:
  - March 22/23, 2024 – A Night in the Terminal – planning underway.
  - April 30/May 1, 2024 – Cape Cod Blue Economy Foundation's Event (Big Blue Conference)
    - See attached agenda
    - Who from the commission would like to be at the event (Aviation day is April 30)
  - June 13 (rain date June 20) 2024 – Festivities on the Flight Line
  - September 2024 –
    - CCYP September 19, 2024
    - A Great Day at the Gateway September 21, 2024
    - Full Scale Emergency Exercise September 26, 2024
  - October 24, 2024 – 4th Annual SE MA Aviation Career Fair

## 11. Announcements – Commissioner's Comments

## 12. Matters not reasonably anticipated by the Chair



### 13. Adjournment – Next Meeting, April 16, 2024

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

#### **AGENDA ITEMS**

##### **COM0224-3 Approval of Lease Agreement by and Between Cape Cod Gateway Airport and American Airlines, Inc.**

**MOTION** to approve the two-year Lease Agreement by and Between Cape Cod Gateway Airport and American Airlines, Inc. effective June 1, 2024. **SPONSOR:** Finance Subcommittee **(May be acted upon)**

##### **COM0224-4 Approval of Lease Agreement by and Between Cape Cod Gateway Airport and Atlantic Aviation.**

**MOTION** to approve the 20-year Lease Agreement by and Between Cape Cod Gateway Airport and Atlantic Aviation effective February 29, 2024 for associated land parcels as described in the lease. **SPONSOR:** Finance Subcommittee **(May be acted upon)**

##### **COM0324-1 Update from WS Development on The Landing at Hyannis**

##### **COM0324-2 Approval of Airport Commission support of any entity at the Federal, State, County, or Town level interested in conducting a regional Transportation Study**

**MOTION** to approve the Airport Commission support of any entity at the Federal, State, County, or Town level interested in conducting a regional Transportation Study which will objectively evaluate transportation needs involving air, rail, ferry, and vehicular traffic for the Barnstable Massachusetts region. **SPONSOR:** Airport Commission **(May be acted upon)**

