



CAPE COD GATEWAY AIRPORT COMMISSION

Tuesday, October 17, 2023

Meeting to be held in the Airport Conference Room at 4:00 PM

The meeting will be televised live via Xfinity Channel 8 or high definition Channel 1072. It may also be accessed via the Government Access Channel live stream on the Town of Barnstable's website:

<http://streaming85.townofbarnstable.us/CablecastPublicSite/watch/1?channel=1>

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Minutes of the previous meetings:
October 17, 2023
5. Public Comment
6. Commissioners Response to Public Comment
7. Report from Sub-Committees
 - Finance (*Commissioners Weil, Flores, Bailey*)
 - Infrastructure & Marketing (*Commissioners Bierwirth, DiGeorge, Guidod*)

8. OLD BUSINESS

None

9. NEW BUSINESS

COM1123-1 Airport Round Table Update

COM1123-2 Approval of Change Order #3 for Design and Reconstruct Runway 6-24 Project

COM1123-3 Approval of Change Order #4 for Design and Reconstruct Runway 6-24 Project

COM1123-4 Approval of Change Order #7 for the Airport Operations and T-hangar Replacement Project

COM1123-5 Approval of Commercial Aeronautical Activity Permit by and Between Cape Cod Gateway Airport and William Jenkins Helicopter Holdings LLC d/b/a Cape Heli Tours

EXECUTIVE SESSION: pursuant to G.L. c. 30A, § 21(a)(3) to discuss strategy with respect to collective bargaining with Teamsters Union Local 59 as a discussion in open session may be detrimental to the bargaining position of the Airport Commission.



480 Barnstable Rd, Hyannis, MA 02601 | flyHYA.com | 508.775.2020

KATIE RILEY SERVIS Airport Manager | MATTHEW T. ELIA Assistant Airport Manager

10. Report of Special Committees

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments

Updates:

- Monthly Financial Review (Finance)
 - See attached and to be further discussed at the meeting
- Monthly Business Plan Review (Infrastructure)
 - Future workshop to update the Business Plan to be discussed with Infrastructure and the newly added ad hoc Strategic Planning Subcommittee
- Strategic Planning Subcommittee
- American Airlines Update
- Electric Aviation Update
 - Airport Management has continued conversations with tenants.
 - A draft lease has been completed for BETA of VT to install a facility on the East Ramp
 - Site visits occurred on 11-1-2023 by the engineering firm and development team to assess site
 - Conversations have started with Southern Airways Express and Surf Air Mobility regarding HYA as a local for hybrid aircraft operations
 - Meeting with Southern Airways Express 11/3/2023 to discuss electric aviation and infrastructure needs
 - Transend Air introductions made and Airport Management requested a meeting 11/1/2023
 - MassDOT Procurement for SmartGrid program underway
 - Grant award – to establish a smart microgrid (solar, wind, geothermal) to provide sustainable energy supply to the airport and CCRTA - We are also looking to supply excess power to the airport (for buildings, charging stations, etc.)
 - Award and payments will go through MassDOT
 - We are looking at 30% design stage for this planning effort
 - Schedule:
 - 7/14/2023 = bid on the street
 - 7/26/2023 = pre-bid meetings (airport cannot be an evaluator)
 - 8/16/2023 = bids due
 - 8/30/2023 = bid award
 - 10/1/2023 = contract
 - TBD = kickoff meeting
 - 3/1/2025 = planning project completed
 - TDB = implementation grant
- WS Development Update
 - Access Road Impacts Update
 - DELAYED = connecting access to the Airport
 - Floor & Décor = up and running
 - Whole Foods = interior space under development
 - The Paper Store = lease recently signed
- Projects Update/Status
 - Replacement of T-hangar CARES1 & Airport Operations Renovation (see above)
 - Project update by Matt Elia/Chris Bostwick
 - Mary Dunn Way Extension



- Project update by Matt Elia/Chris Bostwick
- Tower HVAC Project
 - Project update by Matt Elia/Chris Bostwick
- ARFF/Maintenance Facility Floor Drain Improvements Project
 - Project update by Matt Elia/Chris Bostwick
- Airport Environmental Assessment Status (<https://flyhya.com/airport-info/environmental-assessment/>)
 - General Update
 - Next meeting = December 12, 2023 (2:00 virtual & in-person @ 6:00PM)
 - Virtual @ 2:00PM December 12, 2023: All, this is the virtual component of the next public meeting for the following: CAPE COD GATEWAY AIRPORT IMPROVEMENT PROJECTS PUBLIC MEETING 4 (Virtual Meeting). The in-person meeting will be at 6PM on the same day. I will send that invitation to you as well. <https://townofbarnstable-us.zoom.us/j/81693116447?pwd=pDs1cbgN8vismAPQh4faidoWgszLf7.1>
 - In-Person @ 6:00PM December 12, 2023: James H. Crocker Jr. Hearing Room 367 Main Street, 2nd floor, Hyannis, MA 02601
- PFOS/Public Involvement Plan & Update
 - PFAS Next Community Meeting – December TDB meetings with DEP and Phase V Report
 - Phase V Report = (October 2023 submittal)
 - Intra-Municipal Agreement = underway
- Upcoming Events:
 - Other
 - Airport Tours for various groups:
 - Airfield Tour - Nauset Newcomers - Tour 1 (November 17)
 - Airfield Tour - Nauset Newcomers - Tour 2 (December 8)
 - March TBD 2024 – A Night in the Terminal – planning underway.
 - April 24, 2024 – Cape Cod Blue Economy Foundation's Event (Big Blue Conference)
 - Just by way of background, the foundation was launched in 2015 by the Cape Cod Chamber of Commerce.
 - The Blue Economy Project is a regional initiative to promote and sustain a maritime-focused economy on Cape Cod, the islands of Martha's Vineyard and Nantucket, and southern Plymouth County.
 - This effort builds on existing tourism industries, a world class marine research and technology cluster, and sustainable use planning dedicated to preserving the Cape's environment and quality of life. Initial project support funding was provided by a grant from the Baker-Polito administration's Seaport Economic Council.
 - For 2024, they would like to focus on electrification, which sits well in the airport's wheelhouse with our 20-acre array and many tenants who have or are seeking rooftop solar on their facilities. As well as installation of recharging stations for both vehicles and electric aviation.
 - June 13 (rain date June 20) 2024 – Festivities on the Flight Line
 - September 2024 –
 - CCYP September 19, 2024
 - A Great Day at the Gateway September 21, 2024
 - October 24, 2024 – 4th Annual SE MA Aviation Career Fair

11. Announcements – Commissioner's Comments



12. Matters not reasonably anticipated by the Chair
13. **Adjournment** – Next Meeting, December 19, 2023

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

AGENDA ITEMS

COM1123-1 Airport Round Table Update

COM1123-2 Approval of Change Order #3 for Design and Reconstruct Runway 6-24 Project
MOTION to approve Change Order #3 to the contract by and between The Cape Cod Gateway Airport and Lawrence Lynch Corporation in the amount of \$6,187.04 for additional modifications to the Design and Reconstruct Runway 6-24 Project. The revised contract amount is \$17,039,635.15. **SPONSOR:** Finance Subcommittee **(May be acted upon)**

COM1123-3 Approval of Change Order #4 for Design and Reconstruct Runway 6-24 Project
MOTION to approve Change Order #4 to the contract by and between The Cape Cod Gateway Airport and Lawrence Lynch Corporation in the amount of \$54,955.01 for additional modifications to the Design and Reconstruct Runway 6-24 Project. The revised contract amount is \$17,094,590.16. **SPONSOR:** Finance Subcommittee **(May be acted upon)**

COM1123-4 Approval of Change Order #7 for the Airport Operations and T-hangar Replacement Project

MOTION to approve Change Order #7 to the contract by and between The Cape Cod Gateway Airport and TRAC Builders Inc. in the amount of \$6,638.50 for additional modifications to the Airport Operations Upgrade and T-Hangar Replacement Project. The revised contract amount is \$5,527,973.28. Fennick McCredie Architecture has provided a corresponding credit to their contract to cover these costs. **SPONSOR:** Finance Subcommittee **(May be acted upon)**

COM1123-5 Approval of Commercial Aeronautical Activity Permit by and Between Cape Cod Gateway Airport and William Jenkins Helicopter Holdings LLC d/b/a Cape Heli Tours
MOTION to approve the Commercial Aeronautical Activity Permit by and Between Cape Cod Gateway Airport and William Jenkins Helicopter Holdings LLC d/b/a Cape Heli Tours.
SPONSOR: Finance Subcommittee **(May be acted upon)**

EXECUTIVE SESSION: pursuant to G.L. c. 30A, § 21(a)(3) to discuss strategy with respect to collective bargaining with Teamsters Union Local 59 as a discussion in open session may be detrimental to the bargaining position of the Airport Commission.

As Chair of the Airport Commission, I move to go into Executive Session pursuant to M.G.L. c. 30A, § 21(a)(3) to discuss collective bargaining strategy as a discussion in open meeting may have a detrimental effect on the bargaining position of the public body, the Cape Cod Gateway Airport Commission. This meeting will not reconvene in open session after the Executive Session.

