



**BARNSTABLE MUNICIPAL AIRPORT
BOARDMAN-POLANDO FIELD**
480 BARNSTABLE ROAD, 2ND FLOOR
HYANNIS, MA 02601
www.town.barnstable.ma.us



Office: 508-775-2020
Fax: 508-775-0453

Katie R. Servis, Airport Manager
Matthew T. Elia, Assistant Airport Manager

BARNSTABLE MUNICIPAL AIRPORT COMMISSION

Thursday, December 17, 2020

Meeting to be held On-line at 4:00 PM - Via link below:

Join Zoom Meeting

<https://zoom.us/j/92605874190>

Meeting ID: 926 0587 4190

One tap mobile

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Meeting ID: 926 0587 4190

Find your local number: <https://zoom.us/u/adpbACbTHU>

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Minutes of the previous meetings:
November 17, 2020**
5. **Public Comment**
6. **Commissioners Response to Public Comment**
7. **Report from Sub-Committees**
 - **Finance** (*Commissioners Weill, Flores, Bailey*)
 - **Infrastructure & Marketing** (*Commissioners Young, Bierwirth*)

AGENDA

Barnstable Municipal Airport Commission
John T. Griffin, Jr., Chairman; Elizabeth Young, Vice Chairman; Norman Weill, Clerk; Zachary Lesinski, Commissioner;
Wendy Bierwirth, Commissioner; John G. Flores, Ph.D., Commissioner; Bradley J. Bailey, Commissioner

8. Old Business

EXECUTIVE SESSION: Executive Session pursuant to G.L. c. 30A, § 21(a)(6)) to discuss and consider potential lease modifications with Rectrix/Ross Aviation as an open meeting may have a detrimental effect on the negotiating position of the Commission.

COM1120-01 Approval of the Barnstable Municipal Airport Jet A Fuel Pricing Program.

9. New Business

COM1220-01 – Update on PFAS Mitigation & Reporting

COM1220-02 Review and Approve the 1-year Agreement by and between Barnstable Municipal Airport and Cape Cod Auto Transporters, Inc.

COM1220-03 - Approval of the Guidelines for Construction, Alteration and Improvements at the Barnstable Municipal Airport Policy (this includes Green Technologies)

COM1220-04 – Approval of FY2022 (CY2021) Airline Incentive Program

COM1220-05 – Review and Approve Funding in the amount of \$29,800 to Develop and Implement a New Airport Website.

EXECUTIVE SESSION: pursuant to G.L. c. 30A, § 21(a)(3) to discuss strategy with respect to collective bargaining with Teamsters Union Local 59 as a discussion in open session may be detrimental to the bargaining position of the Airport Commission.

10. Report of Special Committees

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments
- Airport Manager's Report

Updates:

- Airport Finances Update
- CARES Act Projects
 - Upcoming Amendment & SOW from Fennick and McCredie for:
 - Replacement of T-hangar,
 - Fleet Hangar Door Replacement
- Airport Tree Clearing Project
 - No Update – Spring reseeded
- PFOS/Public Involvement Plan & Update
 - Extension request for reporting and analysis due to lab analysis (COVID delays)
 - December 17 presentation to the Airport Commission
 - See above
 - Town Council Presentation
- ARFF/SRE Roof Replacement Update
- Airport Master Plan Update
- FY2022 Budget – Planning underway
- Airport Rates & Charges Update (2021 review post-COVID19)
 - FY2022 effort
- Rebranding
 - Terminal name to celebrate 90th Anniversary for Boardman/Polando Flight (date?)
 - Website modifications – see above

11. Announcements – Commissioner's Comments

12. Matters not reasonably anticipated by the Chair

13. Adjournment – Next Meeting, January 19, 2021

Barnstable Municipal Airport Commission

John T. Griffin, Jr., Chairman; Elizabeth Young, Vice Chairman; Norman Weill, Clerk; Zachary Lesinski, Commissioner;
Wendy Bierwirth, Commissioner; John G. Flores, Ph.D., Commissioner; Bradley J. Bailey, Commissioner

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

AGENDA ITEMS

As Chair of the Airport Commission, I move to go into Executive Session pursuant to G.L. c. 30A, § 21(a)(6) to discuss and consider potential lease modifications with Rectrix/Ross Aviation as an open meeting may have a detrimental effect on the negotiating position of the Commission. The meeting will reconvene in open session after the Executive Session.

COM1120-01 Approval of the Barnstable Municipal Airport Jet A Fuel Pricing Program.
MOTION to approve the Barnstable Municipal Airport Jet A Fuel Pricing Program. **SPONSOR:** Management (**May be acted upon**)

COM1220-01 – Update on PFAS Mitigation & Reporting

COM1220-02 Review and Approve the 1-year Agreement by and between Barnstable Municipal Airport and Cape Cod Auto Transporters, Inc.
MOTION to approve the one year Lease Agreement effective January 1, 2021 by and between Barnstable Municipal Airport and Cape Cod Auto Transporters, Inc. in the annual amount of \$12,016.00. **SPONSOR:** Management (**May be acted upon**)

COM1220-03 - Approval of the Guidelines for Construction, Alteration and Improvements at the Barnstable Municipal Airport Policy (this includes Green Technologies)
MOTION to approve the Guidelines for Construction, Alteration and Improvements at the Barnstable Municipal Airport Policy (this includes Green Technologies) **SPONSOR:** Management (**May be acted upon**)

COM1220-04 – Approval of FY2022 (CY2021) Airline Incentive Program
MOTION to approve the Fiscal Year 2022 (Calendar Year 2021) Airline Incentive Program. **SPONSOR:** Management (**May be acted upon**)

COM1220-05 – Review and Approve Funding in the amount of \$29,800 to Develop and Implement a New Airport Website.
MOTION to approve funding in the amount of \$29,800 for the Quotient Group to develop and implement a new airport website. This funding includes monthly maintenance and web hosting fees for one year.
SPONSOR: Management (**May be acted upon**)

As Chair of the Airport Commission, I move to go into Executive Session pursuant to G.L. c. 30A, § 21(a)(3) to discuss strategy with respect to collective bargaining with Teamsters Union Local 59 as a discussion in open session may be detrimental to the bargaining position of the Airport Commission. This meeting will not reconvene in open session after the Executive Session.

