



**BARNSTABLE MUNICIPAL AIRPORT  
BOARDMAN-POLANDO FIELD  
480 BARNSTABLE ROAD, 2ND FLOOR  
HYANNIS, MA 02601**



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Katie R. Servis, Airport Manager  
Matthew T. Elia, Assistant Airport Manager

**BARNSTABLE MUNICIPAL AIRPORT COMMISSION  
Tuesday, March 19, 2019**

Meeting to be held in the Airport Conference Room at 4:00 PM

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Minutes of the previous meetings:**
  - February 19, 2019
  - February 19, 2019 Executive Session (Not for release)
5. **Public Comment**
6. **Commissioners Response to Public Comment**
7. **Report from Sub-Committees**
  - **Finance** (*Commissioners DellaMorte, Berlandi, Weill*)
  - **Infrastructure & Marketing** (*Commissioners, Young, Lesinski, Cobb*)

**AGENDA**

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8. **Old Business**
  - None
9. **New Business:**
  - BMA0319-01 – Approval of FY2020 Airport Operating Budget and Project Decision Packages for submission to the Town Council**
  
  - BMA0319-02–Approval of Modifications to the Airport Minimum Standards to add Section 16.4 Freight/Cargo Waiver**
  
  - BMA0319-03 – Approval of Infrastructure Improvements by Hyannis Air Service, Inc. for the construction and development of vehicular charging stations for employee use**
10. **EXECUTIVE SESSION:**
  - Executive Session under G.L.c. 30A §21(A), to conduct a strategy session for the Agreement between the Barnstable Municipal Airport Commission and WS Landing at Hyannis, LLC**
11. **Report of Special Committees**
  - Noise Report (July, October, January, April)
  - Yarmouth Representative Comments
  - Airport Manager's Report
    - WS Landing at Hyannis LLC Update
    - Financial Overview
    - RFP Land Development Update
    - Airport Rates & Charges Update/Overview
    - JumpStart Update
    - Master Plan Update
    - Business Plan Update/Presentation
    - Upcoming Events
      - March

- March 12 New EAA Chapter Meeting
- March 23 GA Forum
- April
  - April 26 Cape Cod Chamber Breakfast at the Airport 0800
  - April 26 Cub Scout Airport Sleepover “A Night at the Terminal”
- May
  - May 3 Duffy Health Center Gala 350+ people in the terminal
  - May 10 Delegate Luncheon
- TSA – Possible Glass Partition Removal
- Commissioner Requests for additional information at previous meetings

**12. Announcements** – Commissioner’s Comments

**13.** Matters not reasonably anticipated by the Chair

**14. Adjournment** – Next Meeting, April 16, 2019

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

**AGENDA ITEMS**

**BMA0319-01 – Approval of FY2020 Airport Operating Budget and Project Decision Packages for submission to the Town Council**

**MOTION** to Approve the FY2020 Airport Operating Budget to include the Project Decision Packages for Operating Capital in the amount of \$8,041,387. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

**BMA0319-02–Approval of Modifications to the Airport Minimum Standards to add Section 16.4 Freight/Cargo Waiver**

**MOTION** to approve the modifications to the Airport Minimum Standards Section 16 - Air Freight Operations (as approved by the Barnstable Municipal Airport Commission on August 16, 2017) to add section 16.4 Freight/Cargo Waiver for the benefit of providing time-critical medical and/or humanitarian supplies as long as no other option is available. Public comment will be permitted. **SPONSOR:** Infrastructure & Marketing Subcommittee (**May be acted upon**)

**BMA0319-03 – Approval of Infrastructure Improvements by Hyannis Air Service, Inc. for the construction and development of vehicular charging stations for employee use**

**MOTION** to approve Infrastructure Improvements by Hyannis Air Service, Inc, for the construction and development of vehicular charging stations for employee use per Article Nine of the Lease agreements, as amended, between the Barnstable Municipal Airport and Hyannis Air Service, Inc. dated August 24, 2010 , Parcel ID#312-030 and dated April 19, 2011, Parcel ID#311-102. **SPONSOR:** Infrastructure & Marketing Subcommittee (**May be acted upon**)

**EXECUTIVE SESSION**

As Chair of the Airport Commission, I move to go into Executive Session under G.L.c. 30A §21(A), to conduct a strategy session for the Agreement between the Barnstable Municipal Airport Commission and WS Landing at Hyannis, LLC. For airport owned property located at 790 Iyannough Road/Route 132 Hyannis, MA. I declare that an open meeting may have a detrimental effect on the negotiating position of the Airport, the meeting will not reconvene in open session after the Executive Session.