

Town of Barnstable

Building Department

Brian Florence, CBO

Building Commissioner

200 Main Street, Hyannis, MA 02601

www.town.barnstable.ma.us

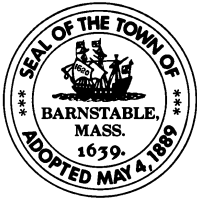
Office: 508-862-4038

Fax: 508-790-6230

SIGN PERMIT REQUIREMENTS

1. A photograph showing the existing facade, on which has been indicated the proposed sign location. The photograph is to include a portion of adjoining stores or building. For a proposed building or new facade, an architect's elevation may be submitted in lieu of a photograph.
2. A scale drawing of the proposed sign. A scale drawing indicating:
 - 1) The type of proposed sign (wall, hanging, free standing)
 - 2) Dimensions of the proposed sign and any designs, logos, or lettering
 - 3) A cross-section with dimensions showing edge detail.
Minimum scale 1" = 1'. Minimum sheet size, 8.5 x 11".
3. A scale drawing of the bracket. A colored scale graphic indicating dimensions, showing colors, materials and method of affixing it to the sign and to the building. Minimum scale 1" = 1'. Minimum sheet size, 8.5 x 11".
4. A completed Town of Barnstable Sign Application, including scaled diagram showing location of sign on building or location of free-standing sign. Show dimensions.
5. The width of the building face or the leased area.

NOTE: the map/parcel number is required on the application.



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Permit # _____
Building Official approving _____
Application for Sign Permit

Applicant: _____ Assessors No. _____

Doing Business As: _____ Telephone No. _____

Sign Location

Street/Road: _____

Zoning District: _____ **Old Kings Highway?** Yes/No **Hyannis Historic District?** Yes/No

Property Owner

Name: _____ Telephone: _____

Address: _____ Village: _____

Sign Contractor

Name: _____ Telephone: _____

Mailing Address: _____

Description

Please follow the cover directions. You must have an accurate rendition of sign with dimensions and location.

Is the sign to be electrified? Yes/No (Note: If yes, a wiring permit is required)

Width of building face _____ ft. x 10 = _____ x .10 = _____

Check one Reface existing sign _____ or New _____ Total Sq. Ft. of proposed sign (s) _____

If you have additional signs please attach a sheet listing each one with dimensions

If refacing an existing sign please provide a picture of the existing sign with dimensions.

I hereby certify that I am the owner or that I have the authority of the owner to make this application, that the information is correct and that the use and construction shall conform to the provisions of §240-59 through §240-89 of the Town of Barnstable Zoning Ordinance.

Signature of Owner/Authorized Agent: _____ **Date** _____