



BARNSTABLE MUNICIPAL AIRPORT
BOARDMAN-POLANDO FIELD
480 BARNSTABLE ROAD, 2ND FLOOR
HYANNIS, MA 02601



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Katie R. Servis, Airport Manager
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BARNSTABLE MUNICIPAL AIRPORT COMMISSION
Tuesday, August 21, 2018

Meeting to be held in the Airport Conference Room at 4:00 PM

1. Call to Order & Roll Call

2. Pledge of Allegiance

3. Minutes of the previous meetings:

January 23, 2018
February 20, 2018
March 27th, 2018
April 17th, 2018
June 19th, 2018

4. Public Comment

5. Commissioners Response to Public Comment

6. Report from Sub-Committees

- **Finance** (*Commissioners Cobb, DellaMorte, Berlandi*)
- **Infrastructure & Marketing** (*Commissioners, Young, Lesinski*)

AGENDA

7. Old Business

BMA0518-01 - Approval of Lease for Portion of 290 Iyannough Road Property

BMA0618-01 – Approval of New England Aircraft Detailing License Agreement

BMA0718-05 – Discussion of Outreach and Presentations to Promote Aviation in Local Schools

BMA0718-06 – Discussion of Review of BMAC Rules & Procedures

8. New Business:

BMA0818-01 – Approval of Sub-sub Leases between Allies Air, LLC and SpectaculAir, LLC

BMA0818-02 – Conceptual Approval of Cape Air Leasehold Improvement for Electric Vehicle Charging Stations

BMA0818-03 – Approval of Cape Cod Media Broadcasting Marketing funds

9. Report of Special Committees

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments
- Airport Manager's Report
 - Situational Report
 - Best Practices for leasing of airport parcels
 - Kmart Plaza RFP Addendum

10. Announcements – Commissioner's Comments

11. Matters not reasonably anticipated by the Chair

12. Adjournment – Next Meeting, September 18, 2018

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

AGENDA ITEMS

BMA0518-01 – Approval of Lease for Portion of 290 Iyannough Road Property

MOTION to approve, subject to receipt of a letter from the bank to justify the lease terms, a lease for a portion of the 290 Iyannough Road Property for the purpose of MAJ Commercial realty, Inc. (Ideal Floor Covering) to access and build a loading dock, parking, and landscaping for their adjacent building.

SPONSOR: Finance Subcommittee (**May be acted upon**)

BMA0618-01 – Approval of New England Aircraft Detailing License Agreement

MOTION to approve an annual License Agreement for New England Aircraft Detailing to provide aircraft interior and exterior cleaning services at various locations at the Barnstable Municipal Airport on an as needed basis. **SPONSOR:** Finance Subcommittee (**May be acted upon**) (**Tabled**)

BMA0718-05 – Discussion of Outreach and Presentations to Promote Aviation in Local Schools

BMA0718-06 – Discussion of Review of BMAC Rules & Procedures

BMA0818-01 – Approval of Sub-sub Leases between Allies Air, LLC and SpectaculAir, LLC

MOTION to approve the two Sub-sub Leases between Allies Air, LLC and SpectaculAir, LLC for hangars located at 550 and 560 Barnstable Road for the duration of the term of the Master Leases between Airline Realty Trust and Hangar 51, LLC and the Barnstable Municipal Airport dated June 21, 2016.

SPONSOR: Finance Subcommittee (**May be acted upon**)

BMA0818-02 – Conceptual Approval of Cape Air Leasehold Improvement for Electric Vehicle Charging Stations

MOTION for conceptual approval only of the Cape Air Leasehold improvement to allow Cape Air to prepare plans for submittal to the Barnstable Municipal Airport Infrastructure Subcommittee for review and approval. **SPONSOR:** Infrastructure & Marketing Subcommittee (**May be acted upon**)

BMA0818-03 – Approval of Cape Cod Media Broadcasting Marketing funds

MOTION to approval funds in the not to exceed amount of \$1,242.00 for the purpose of Cape Cod Media Broadcasting marketing opportunities. **SPONSOR:** Finance Subcommittee (**May be acted upon**)